



**WILLIAM J. FLUTY, JR.**  
VANDERBURGH COUNTY ASSESSOR  
STATE OF INDIANA

Room 227 Civic Center Complex  
1 NW Martin Luther King Jr Blvd  
Evansville, IN 47708-1880  
Phone: (812) 435-5180  
Fax: (812) 435-5530

RE: Business Personal Property - Extension Requests

Per IC 6-1.1-2-1.5, the annual assessment date for tangible property has changed from March 1<sup>st</sup> to January 1<sup>st</sup>. Because the change in assessment date provides taxpayers additional time to file, Vanderburgh County will no longer automatically grant extensions of time to file business personal property returns when requested. Effective January 1, 2017, extensions will be granted sparingly to taxpayers demonstrating a hardship or qualifying circumstances. The requests for extensions will be reviewed and granted on a case by case basis.

If a situation exists that you feel may warrant an extension, the request must be made as soon as possible but no later than May 15<sup>th</sup>. The extension request may be made by fax at (812) 435-5530 and must include a return fax number or by email at [tschnur@vanderburghgov.org](mailto:tschnur@vanderburghgov.org). The application must clearly state the reason for the extension request and contain the following taxpayer information:

Taxpayer name  
Taxpayer phone number  
Business name  
Mailing address  
Location address  
Federal ID#  
Name of requestor  
Requestor phone number  
Requestor email

You will receive a response within three (3) business days. If you have any questions, please contact Trish Schnur at (812) 435-5283 or [tschnur@vanderburghgov.org](mailto:tschnur@vanderburghgov.org).

Sincerely,

A handwritten signature in black ink that reads "William J. Fluty, Jr." with a stylized flourish at the end.

William J. Fluty, Jr  
Vanderburgh County Assessor