SERVICES FEE SCHEDULE – EFFECTIVE: JANUARY 1, 2026

IMPROVEMENT LOCATION PERMITS	PERMIT/APPLICATION FEES	
COMMERCIAL SITE REVIEW APPLICATION	\$200.00	
NOTE: REQUIRED FOR ANY USE OTHER THAN SINGLE FAMILY, DUPLEX, AGRICULTURAL,		
AND CERTAIN SMALL CELL FACILITIES (SCF)	NO FEE FOR (SCF) REQUIRING SITE REVIEW	
MULTI-FAMILY/COMMERCIAL/INDUSTRIAL PERMITS		
NEW STRUCTURE/ADDITION TO EXISTING STRUCTURE/CHANGE OF USE	\$200.00 + \$0.05 PER SQFT	
NOTE: BUILDING SQ.FT. INCLUDES THE TOTAL GROSS AREA OF ANY NEW BUILDING, ADDITION TO AN EXISTING BUILDING, OR EXISTING BUILDING AREA INCLUDED IN CHANGE OF USE		
CHANGE OF BUSINESS	\$100.00	
REMODELING	\$100.00	
TEMPORARY USE	\$100.00	
HOME OCCUPATION	\$100.00	
SIGN PERMITS		
ON-PREMISE SIGNS	\$200.00 + \$1.00 PER SQ.FT PER SIGN	
OFF-PREMISE SIGNS	\$300.00 + \$1.00 PER SQ.FT PER SIGN (DISPLAY AREA)	
ELECTRONIC MESSAGE BOARD SIGNS	\$300.00 + \$1.00 PER SQ.FT PER SIGN	
RESIDENTIAL PERMITS		
ACCESSORY STRUCTURE/ADDITION TO EXISTING STRUCTURE	\$100.00	
AGRICULTURAL	\$100.00	
SINGLE FAMILY	\$150.00	
DUPLEX	\$150.00	
REMODELING	\$100.00	
IMPROVEMENT LOCATION PERMIT LATE FEE	THREE TIMES NORMAL PERMIT FEES – MINIMUM \$500	

REZONING	FILING FEES
DOWNZONING LEGAL NON-CONFORMING TO RESIDENTIAL	\$100.00
PROPOSED CHANGE TO AG, R-1, R-2, R-3, R-4, R-5,CON, OR ANY RESIDENTIAL PUD	\$500.00 + \$15.00 PER ACRE
PROPOSED CHANGE TO ANY CO-1, CO-2, C-1, C-2, C-3, C-4, M-1, M-2, M-3, AIR, F-1,	
W-1, W-R, OR ANY COMMERCIAL OR MIXED USE PUD DISTRICT	\$750.00 + \$20.00 PER ACRE
AMENDMENTS AND/OR CONTINUANCES	HALF OF FILING FEE

ZONING CERTIFICATION	FILING FEE
ZONING CERTIFICATE	\$100.00
ZONING CERTIFICATE & ZONING RECORDS SEARCH	\$250.00

LEGAL NON-CONFORMING	FILING FEE
LEGAL NON-CONFORMING STATUS DESIGNATION	\$100.00

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VARIANCE TO ZONING REGULATIONS	FILING FEE	
RESIDENTIAL	\$300.00 + \$25.00 PER ADDITIONAL REQUEST	
MULTI-FAMILY/COMMERCIAL/INDUSTRIAL	\$500.00 + \$50.00 PER ADDITIONAL REQUEST	
AMENDMENTS AND/OR CONTINUANCES	HALF OF FILING FEE	

FLOODPLAIN VARIANCE	FILING FEE
APPLICATION	\$1,000.00
AMENDMENT AND/OR CONTINUANCE	HALF OF FILING FEE

SPECIAL USE	FILING FEE
APPLICATION	\$500.00
AMENDMENT AND/OR CONTINUANCE	HALF OF FILING FEE

APPEAL OF STAFF DECISION	FILING FEE
APPLICATION	\$500.00
AMENDMENT AND/OR CONTINUANCE	HALF OF FILING FEE

SUBDIVISION	FILING FEES	
*MAJOR SUBDIVISIONS (INCLUDING REPLATS)	\$500.00 + \$20.00 PER LOT	
PLAT RELEASE	\$250.00 + \$10.00 PER LOT	
*MINOR SUBDIVISIONS (INCLUDING REPLATS)	\$300.00 + \$25.00 PER LOT	
PLAT RELEASE	\$150.00 + \$25.00 PER LOT	
RECORDING	AS DETERMINED BY VAND. CO. RECORDER	
AMENDMENTS, CONTINUANCES AND/OR CORRECTIONS	HALF OF FILING FEE	
PLAT VACATIONS	\$375.00 + \$15.00 PER LOT	
SUBDIVISION WAIVER	\$500.00 + \$50.00 PER ADD'L REQUEST	
SIDEWALK WAIVERS/ALTERNATIVE PLAN REQUIRING PUBLIC MEETING	\$250.00	
*NOTE: PLAT DEFICIENCY RE-REVIEW FEE – A MAXIMUM OF (2) REVIEWS ARE INCLUDED WITH THE INITIAL SUBDIVISION FILING FEES. ANY ADDITIONAL REVIEWS WILL REQUIRE THE FILING FEE TO BE PAID EACH ADDITIONAL TIME.		

PARCELIZATION	FILING FEE
APPLICATION	\$500

LOT LINE ADJUSTMENT	FILING FEE
APPLICATION	\$200.00 + \$25.00 PER PARCEL

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COPIES	FEES
PHOTOCOPIES – INCLUDES 8.5" X 11" AND 8.5" X 14"	\$ 0.25 PER PAGE
SCANNER/PLOTTER - B/W COPIES – 24" X 36" (NOTE: 1ST COPY FOR SITE REVIEW IS INCLUDED IN FILING FEE)	\$ 10.00 PER PAGE
SCANNER/PLOTTER - COLOR COPIES – 24" X 36"	\$ 20.00 PER PAGE