

***This is the working draft of the City of Evansville, Indiana, 2017 Annual Action Plan and will be developed over the next six to eight weeks. As the draft is updated, a new post will be issued on the City of Evansville website***

***<http://www.evansville.in.gov/index.aspx?page=275>.***

***In the AP-12 Participation, note that the Citizens' Participation Plan draft is present. Citizens; comments and recommendations would be appreciated. In AP-35 Projects is a list of 2017 agency allocations recently approved by the Common Council on August 25, 2016, and in F-O 2016-23.***

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Evansville, Indiana is pleased to submit to the U.S. Department of Housing and Urban Development (HUD) its 2017 Annual Action Plan, the third year of the 2015-2019 Consolidated Plan. Project goals outlined in the plan were determined in 2015 through citizens' participation at eight public meetings where participants discussed community development and housing needs, including the completion of a survey. On October 22, 2015, a public meeting is scheduled at the Evansville Public Library – Central Library – Browning conference room “A” from 5:00 -6:00 PM.

The Analysis of Impediments to Fair Housing Choice (AI) prepared by the Indiana Association of Community Economic Development (IACED) provided a summary of the existing fair housing condition in Evansville, with five-year remediation goals. The workgroup will update the AI with proposed actions for 2016.

In 2014, a marketing plan of the public service area, Evansville, prepared by Bowens' National Research provided housing data on the existing PSA and five submarkets; Central Area, Near East, East, North, and West, including three submarkets of the Central Areas; Arts District, Downtown District, and Jacobsville District. An update of the marketing plan was completed in 2016. Through the use of these tools Evansville will be able to carry out reasonable community and housing goals with positive outcomes.

The City of Evansville, Indiana, (Evansville) is a Federal Entitlement city, eligible to receive direct assistance from the U.S Department of Housing and Urban Development (HUD) to use Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships Grant funds. As a recipient of federal funds, Evansville is required by HUD to produce a Consolidated Plan and Annual Action Plan. The Department of Metropolitan Development is responsible for administering the Consolidated Plan.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

- **Homeless Goals**
- **Housing Goals:**
- **Special Needs Goals:**
- **Community Development Goals:**
- **Economic Development Goals:**
- **Administrative Goals:**

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

#### **Other Public Meetings**

### **5. Summary of public comments**

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

### **7. Summary**

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EVANSVILLE	Department of Metropolitan Development
HOME Administrator	EVANSVILLE	Department of Metropolitan Development
ESG Administrator	EVANSVILLE	Department of Metropolitan Development

Table 1 – Responsible Agencies

### Narrative (optional)

#### Consolidated Plan Public Contact Information

Mr. Kelley M. Coures, Executive Director

1 N.W. Martin Luther King Jr. Blvd

306 Civic Center Complex

Evansville, IN 47708-1869

(812) 436-7823

**kcoures@evansville.in.gov**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	
	<b>Agency/Group/Organization Type</b>	
	<b>What section of the Plan was addressed by Consultation?</b>	
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	
	<b>What section of the Plan was addressed by Consultation?</b>	
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	

**Identify any Agency Types not consulted and provide rationale for not consulting**

We reach out to any agency interested in participation, and all agencies are invited to participate.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

## AP-12 Participation – 91.105, 91.200(c)

### 1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1			.	.	.	
2					.	

Table 4 – Citizen Participation Outreach

**City of Evansville**

**Department of Metropolitan Development**

## **Citizen Participation Plan for the Consolidated Planning Process**

**Community Development Block Grant (CDBG)**

**Emergency Shelter Grant (ESG)**

**Home Investment Partnership Grant (HOME)**

### **INTRODUCTION:**

The City of Evansville, as a recipient of CDBG/ESG/HOME funds is required to complete a Consolidated Housing and Community Development Plan. The primary purpose of the community development and planning programs covered by the Citizen Participation Plan is to develop healthy urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities principally for low and moderate income people. This law requires a detailed citizen participation plan that provides for and encourages the participation of persons of low and moderate income who are residents of the areas in which these funds are proposed to be used.

### **I. PUBLIC NOTICE**



There shall be advanced public notice of the availability of required federal documents (e.g., the five-year Consolidated Plan, Annual Action Plans, and Consolidated Annual Performance and Evaluation Reports), and of all public hearings and meetings pertaining to the funds related to the Citizen Participation plan. All public notices will be published in the Evansville Courier & Press as legal ads at least 10 days in advance of any hearing or action. Minority outreach newspapers and/or other media resources, Our Times Newspaper, HOLA, and El Informador, will receive the same legal ad for publication. In addition, DMD publishes all public announcements on the City of Evansville website; Evansville.in.gov where links to plans and reports are stored for comments.

The advertisements announce the amount of federal funds available, the projected community development and housing activities to be undertaken, and the expected/actual population being served. Current operating agencies, the Evansville Housing Authority, and organizations on a contact mailing list receive emails regarding the public meetings. The DMD maintains an interested parties list of organizations or persons requesting notification of updated plans and public meetings.

Chapter 2.200 of the Evansville Municipal Code established an ordinance requiring online audio and video archived recordings of public meetings of government or advisory bodies. It is the intent to achieve greater transparency of local government by requiring the archiving of audio and video recordings of public meetings or local governing or advisory bodies via the Internet (Ord G-2014-35, passed 12-19-14). Most public meeting are conducted in the City-County Building, 1 NW Martin Luther King Jr. Blvd., Evansville, IN, either in conference room 307 or 301, where internet recording is available. Meetings and hearing are held at such locations that are accessible to the disabled and centrally located to the Focus areas. The City of Evansville will take whatever action is appropriate to encourage the participation of all its citizens, including minorities and non-English speaking persons, as well as persons with disabilities. The jurisdiction will take all due efforts to improve the public notification of events.

Any form of public notice will instruct entities interested in applying for these funds to contact the DMD and

shall contain the following language, "The Department of Metropolitan Development does not discriminate on the basis of race, color, religion, national origin, age, gender or disability. If a reasonable accommodation such as a sign language interpreter is needed, please contact the Department at (812) 436-7823 (voice) or (812) 439-4925 (TDD) at least three (3) business days before the meeting."

## **II. PUBLIC HEARINGS AND MEETINGS**

- A. Needs Hearings: At least two public meetings are held each year to assess community needs and establish funding priorities in order to update the City of Evansville's Consolidated Plan. Public notices are posted in local newspapers and other media resources 30-days prior to the required submission of plans/reports to HUD. The public is encouraged to submit comments in writing to DMD or attend the Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER) meetings.
- B. Consolidated Plan: The Consolidated Plan Draft is made available on the City of Evansville website, [www.evansville.in.gov](http://www.evansville.in.gov) and in the DMD office for not less than 30 days prior to submission to HUD. Several public meetings are conducted in the focus area for citizens' review of the plan. All written comments are accepted up to four (4) days prior to submission of the Consolidated Plan. A summary of all comments are forwarded to the City Council and the Mayor as well as becoming part of the final Consolidated Plan.
- C. Annual Action Plan: The Annual Action Plan Draft is made available on the City of Evansville website, [www.evansville.in.gov](http://www.evansville.in.gov) and in the DMD office for not less than 30 days prior to submission to HUD. One public meeting is conducted in the City-County Building for citizens' review of the plan. All written comments are accepted up to four (4) days prior to submission of the Consolidated Plan. A summary of all comments are forwarded to the City Council and the Mayor as well as becoming part of the final Annual Action Plan.
- D. Consolidated Annual Performance Evaluation Report (CAPER): is made available online on the City of Evansville website, [www.evansville.in.gov](http://www.evansville.in.gov) and in the DMD office. A summary of the CAPER will be made available to the public for review and comment not less than 30 days prior to submission to HUD. One public meeting is conducted in the City-County Building for citizens' review of the plan. All written comments are accepted up to four (4) days prior to submission of the Consolidated Plan. A summary of all comments are forwarded to the City Council and the Mayor as well as becoming part of the final CAPER.
- E. Substantial Amendments: A substantial amendment is defined as: the addition or deletion of an activity; or, a change in the location, scope, or beneficiary of an activity; or, an increase or decrease in program funds of at least 20% for any activity whose total allocation is \$100,000 or more. The Substantial Amendment is made available online on the City of Evansville website, [www.evansville.in.gov](http://www.evansville.in.gov)

and in the DMD office. A summary of the Substantial Amendment will be made available to the public for review and comment not less than 30 days prior to enacting the changes.

There shall be public notice given of any substantial amendment to the Consolidated Plan and a thirty (30) day period for the public to review and comment either orally or in writing. Comments will be considered and responded to in writing by the DMD.

### **III. CITIZEN COMMENTS/COMPLAINTS**

Individuals, organizations, or neighborhood groups that have questions, comments or complaints pertaining to the Consolidated Plan, CDBG, ESG, HOME programs or proposals are encouraged to contact DMD for clarification, explanation, and/or assistance. All information and records relating to the federal funding process are open to the public for review. All inquiries should be directed to:

Department of Metropolitan Development  
306 Civic Center Complex  
One N. W. Martin Luther King, Jr. Blvd.  
Evansville, Indiana 47708  
Phone: (812) 436-7823  
Fax: 436-7809  
(812) 436-4925 (TDD)

DMD will provide timely, substantive written response to all citizen complaints.

### **IV. TECHNICAL ASSISTANCE**

DMD staff will work with an organization to develop an effective proposal. DMD staff is available to answer questions and explain eligibility and benefit requirements to potential applicants. All applicants are required to contact DMD and have their completed proposal forms reviewed for correctness and completeness prior to the submission deadline.

### **V. CITIZEN ADVISORY COMMITTEE**

The CAC is a seven member body appointed by the Mayor to represent Evansville residents, especially the low-income community, in the allocation of funds process. Appointees represent housing, economic development and community development interests and are chosen on the basis of their personal knowledge about Evansville and the needs of the low-income community. All CAC meetings are open to the public.

CAC meet three times during the grant review process; (1). CAC training and grant overview; CAC members receive a binder from DMD with ESG and Public Service CDBG grant proposals for evaluation and funding recommendations. Addition documentation includes: current HUD income guideline, Need Survey Results from Consolidated Plan, Low-Income Census Tract Map, and Grant requirements. (2). Agencies presentation to CAC; opportunity for CAC to ask questions from agencies, and (3). CAC final recommendation; the seven member group allocate funding to the agencies and forward to the Mayor.

Meetings are conducted in the City-County Building where the meetings are videotaped and achieved for public comment.

## **VI. CONSOLIDATED PLANNING PROCESS**

DMD will prepare a written description of all proposed uses of CDBG, HOME and ESG funds detailing all allocations, including proposed allocations to city agencies, in a summary (spreadsheet). Such description should provide sufficient detail to allow citizens to determine the degree to which they might be affected. At a minimum, this description shall include type of activity, location, and amount of federal money requested. This description along with a copy of every proposal, will be distributed to CAC members and shall be made available to the general public for review fourteen (14) days before the CAC makes its recommendations to the Mayor. The summary spreadsheet containing these descriptions shall be provided upon request at no charge.

The CAC shall make recommendations to the Mayor on how to allocate all CDBG, ESG, and HOME funds, including program income, additional (not previously anticipated) federal income allocations, and monies left unspent from previous program years.

After review, the Mayor shall make funding recommendations to the City Council. The City Council, upon reviewing the recommendations of the Mayor, determines the projected expenditures for the proposed Consolidated Plan.

Availability of the proposed Annual Action Plan will be published as described in Section I thirty (30) days prior to final submission date.

After all comments have been reviewed, presented to the Mayor and City Council, and all changes made and ratified by the Mayor and City Council, the final Consolidated Plan shall be submitted to HUD forty-five (45) days prior (November 15) to the end of the program year.

## VII. ANTIDISPLACEMENT POLICY

DMD shall follow its written Anti-Displacement and Relocation Policy and provide annual reports to HUD as part of the Consolidated Annual Performance Report. The plan is kept on file at DMD and is in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City of Evansville is an entitlement jurisdiction that applies annually for Federal Fund through the U.S. Department of Housing and Urban Development: Community Development Block Grant funds, Emergency Solution Grant funds, Home Investment Partnerships Grant funds, and other grant funds that may be available. Allocation of Federal funds are awarded to agencies to fulfill the affordable housing and community development goals.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
				0	0		0	
				0	0		0	.
				0	0		0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

#### Discussion

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c) (3) & (e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

#### Goal Descriptions

1	Goal Name	HL-1
	Goal Description	Homeless Strategies HL-1 Rapid Re-housing Decrease shelter stays by increasing rapid re-housing to stable housing This is a LMC project and City-Wide based on LMI
2	Goal Name	HL-2
	Goal Description	Reduce recidivism of households experiencing homelessness. Funds provided by IHODA. This is a LMC project, citywide based on LMI
3	Goal Name	HL-3
	Goal Description	This is a LMC project and City-Wide based on LMI. HL-3: Decrease the number of veterans experiencing homelessness. Funds are allocated for 20 housing units for homeless veteran families in 2016.

4	<b>Goal Name</b>	HL-4
	<b>Goal Description</b>	Decreasing the number of persons experiencing Chronic Homelessness. This is provided by the Aurora street outreach team. This is a LMC project and is also City-Wide.
5	<b>Goal Name</b>	HL-5
	<b>Goal Description</b>	HL-5: Decrease the number of homeless households with children. House of Bread and Peace & Ozanam are the emergency family shelters.
6	<b>Goal Name</b>	HL-6
	<b>Goal Description</b>	Increase the percentage of Continuum of Care funded projects that are employed at exit to 38% or higher. This goal uses IHCDAs funds. This goal is also based on LMI city-wide.
7	<b>Goal Name</b>	HL-7
	<b>Goal Description</b>	Increase persons experiencing homelessness to access mainstream resources. This project is LMC. This is a city-wide activity based on LMI. Funding is provided by IHCDAs.
8	<b>Goal Name</b>	HL-8
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. Our School system, the Evansville Vanderburgh Public School System receives these funds.
9	<b>Goal Name</b>	HL-9
	<b>Goal Description</b>	Improve Homeless Outreach and Triage to housing and services. The UCS day shelter provides a place for the homeless to meet community providers.
10	<b>Goal Name</b>	HL-10
	<b>Goal Description</b>	All homeless agencies are required to use HMIS, which is under the authority of IHCDAs, the State of Indiana. The City of Evansville plays a role in the monitoring as well.
11	<b>Goal Name</b>	HL-11
	<b>Goal Description</b>	Helping the homeless re-enter into the population. IHCDAs has a goal of developing discharge plans and programs for individuals leaving State Operated Facilities.



12	<b>Goal Name</b>	HS-1
	<b>Goal Description</b>	Housing Strategies HS-1 through HS-10. This is a LMC project and City-Wide based on LMI. HS-1 increases the supply of rental units, especially 1-2 bedroom units, for the elderly and persons with disabilities. One primary goal is to conserve and rehabilitate the existing housing stock in the community.
13	<b>Goal Name</b>	HS-2
	<b>Goal Description</b>	HS-2, Affordable Housing - Homeownership Assistance.
14	<b>Goal Name</b>	HS-3
	<b>Goal Description</b>	HS-3 increase the supply of small related rental units (1-2 bedrooms) for the very low and low to moderate income.
15	<b>Goal Name</b>	HS-4
	<b>Goal Description</b>	HS-4 increase the supply of owner-occupied housing units through new construction or rehabilitation.
16	<b>Goal Name</b>	HS-5
	<b>Goal Description</b>	HS-5 Assist lower income homebuyers to purchase a home though housing counseling, down payment, and closing costs.
17	<b>Goal Name</b>	HS-6
	<b>Goal Description</b>	HS-6: increase the supply of energy efficient housing, both rental and homeowner, at the time of rehabilitation or new construction.
18	<b>Goal Name</b>	HS-7
	<b>Goal Description</b>	HS-7: Increase the supply of Health and Assisted Living Facilities.

19	<b>Goal Name</b>	HS-8
	<b>Goal Description</b>	HS-8: Increase the supply of available parcels of land for housing development through disposition.
20	<b>Goal Name</b>	HS-10
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. HS-10: To Promote fair housing through education and information.
21	<b>Goal Name</b>	SN-1
	<b>Goal Description</b>	Special Needs, SN-1 though SN-3 This is a LMC project and City-Wide based on LMI. Priority Need: There is a need for housing opportunities, services, and facilities for persons with special needs.
22	<b>Goal Name</b>	SN-3
	<b>Goal Description</b>	This is a LMC Project and City-Wide based on LMI. SN-3 Support Social Services, programs, and facilities for the elderly, persons with disabilities, and persons with other special needs.
23	<b>Goal Name</b>	CD-1
	<b>Goal Description</b>	Community D. This is LMC project and City-Wide based on LMI. Development Strategies CD-1 through CD-7.
24	<b>Goal Name</b>	CD-2
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. CD-2 Accessibility of community facilities and infrastructure for physical and visually impaired participants.

25	<b>Goal Name</b>	CD-3
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. Funding counted for overlapping goals. CD-3 Improve and increase childcare and youth services, senior services, handicapped services, and crime awareness and crime intervention.
26	<b>Goal Name</b>	CD-4
	<b>Goal Description</b>	CD-4: Remove slum and blight properties through acquisition and clearance.
27	<b>Goal Name</b>	CD-5
	<b>Goal Description</b>	CD-5 Consult with City Departments responsible for streets, sidewalks, and public water/sewer, flood & drain to increase improvements.
28	<b>Goal Name</b>	CD-6
	<b>Goal Description</b>	CD-6 Consult with local utility companies and social service agencies to develop additional programs to assist with low to moderate income persons with unaffordable utility bills.
29	<b>Goal Name</b>	CD-7
	<b>Goal Description</b>	CD-7: Support the development of ADA compliant community facilities and infrastructure assisting the physical and visual handicapped.
30	<b>Goal Name</b>	ED-1
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. ED-1 Support and encourage new job creation, job retention, and job training opportunities.
31	<b>Goal Name</b>	ED-2
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI. ED-2 Support businesses and commercial growth through business attraction, business retention and expansion, and business creation (start-ups).

32	<b>Goal Name</b>	ED-3
	<b>Goal Description</b>	This is a LMC project and City-Wide based on LMI.
33	<b>Goal Name</b>	AM-1
	<b>Goal Description</b>	Administration, Planning, and Management Strategy Goals: Priority Need: There is a continuing need for planning, administration, management, and oversight of federal, state, and local funded programs.
34	<b>Goal Name</b>	AM-2
	<b>Goal Description</b>	AM-2: Provide planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state, and local laws and regulations.

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

## **AP-35 Projects – 91.220(d)**

### **Introduction**

#### **Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

### **Projects**

#### **AP-38 Projects Summary**

#### **Project Summary Information**

#### **Table 9 – Project Summary**

Ordinance No. F-2016-23

Committee: Finance

Sponsor: McGinn

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF EVANSVILLE APPROVING THE  
ANNUAL COMMUNITY DEVELOPMENT PLAN AND APPROPRIATING COMMUNITY  
DEVELOPMENT BLOCK GRANT, EMERGENCY SOLUTIONS GRANT AND  
HOME INVESTMENT PARTNERSHIP PROGRAM GRANT FUNDS**

**WHEREAS,** Section 2.50.020(B)(3) of the Municipal Code requires that the Department of Metropolitan Development prepare an annual Community Development Plan subject to approval by the Mayor and review and allocation by the Common Council; and

**WHEREAS,** the Department of Metropolitan Development has prepared and the Mayor has approved the 2017 Community Development Plan for Community Development Block Grant, Emergency Solutions Grant and HOME Investment Partnerships Program, which is attached hereto as Exhibit A, and incorporated herein by

**NOW, THEREFORE, BE IT ORDAINED** by the Common Council of the City of Evansville, Indiana as follows:

**SECTION I. COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SOLUTIONS GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS**

**A. Projected Revenues**

The following revenues are projected for the Community Development Block Grant, Emergency Solutions Grant and HOME Investment Partnerships Programs for 2017:

Account	Description	Amount
2797259-331090	Emergency Solutions Grant Funds (2017 Estimated ESG Grant)	\$ 200,000.00
2317251-331090	Community Development Block Grant Funds (2017 Estimated CDBG Grant)	\$ 2,349,152.00
2837263-331090	HOME Investment Partnerships Program Grant Funds (2017 Estimated HOME Grant)	\$ 500,000.00
Total ESG, CDBG and HOME Program Funds Available for 2017		\$ 3,049,152.00

**B. Approval of Community Development Plan - Community Development Block Grant, Emergency Solutions Grant and HOME Investment Partnership Program and Appropriation of Funds**

The Community Development Plan, which is attached hereto as Exhibit A and incorporated herein by reference, is hereby

**SECTION II. EFFECTIVE DATE**

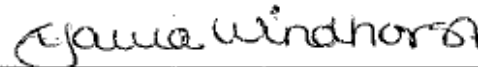
THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE BY THE COMMON COUNCIL, SIGNING BY THE MAYOR, AND PUBLICATION, IF ANY, AS REQUIRED BY LAW.

PASSED AND ADOPTED by the Common Council of the City of Evansville Vanderburgh County, Indiana, upon this 22 day of AUGUST, 2016



MISSY MOSBY, President  
Evansville Common Council

ATTEST:



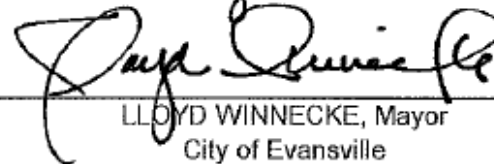
LAURA WINDHORST, Clerk  
City of Evansville

PRESENTED by me to the Mayor of the City of Evansville, Vanderburgh County, Indiana, upon this 25 day of August, 2016



LAURA WINDHORST, Clerk  
City of Evansville

SIGNED and APPROVED by me upon this 26th day of August, 2016



LLOYD WINNECKE, Mayor  
City of Evansville

# 2017 CDBG/ESG/HOME Spreadsheet

CDBG/ESG Public Service								
App. #	Agency	Project	2016 Approp	2017 Request	CAC	Mayor	City Council	
<b>Homeless Services</b>								
1	Albion Fellows Bacon Center Inc	Domestic Violence Shelter Program	18,737.00	30,000	20,100	19,100	19,100	
2	Aurora Inc	Coordinated Entry Team	0	25,000	11,800	11,800	11,800	
3	Evansville Goodwill Industries Inc	Goodwill Family Center	12,134.00	50,000	12,900	12,900	12,900	
4	House of Bread & Peace Inc	Sheltering the Homeless	12,233.00	25,000	12,500	12,500	12,500	
5	Ozanam Family Shelter Corp	Ozanam Family Shelter Operations	16,680.00	24,000	17,800	17,200	17,200	
6	United Caring Services	UCS Emergency Day Shelter	25,303.00	45,000	23,000	24,700	24,700	
7	YWCA of Evansville IN Inc	YWCA Residential Services	18,852.00	36,120	16,800	16,800	16,800	
<b>Sub-Total (1-7)</b>			<b>103,839</b>	<b>235,120</b>	<b>117,000</b>	<b>117,000</b>	<b>117,000</b>	
Do not exceed \$129,963 in 1-7 (Remaining ESG funds are dispersed to 8)								
<b>Rapid Re-housing</b>								
8	Aurora Inc	Rapid Rehousing Team - (ESG Remaining Balance)	76,950	150,000	83,000	83,000	83,000	
<b>ESG Total (1-8)</b>			<b>180,799</b>	<b>385,120</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	
<b>Child Care</b>								
9	Ark Inc	Ark Safe Haven for Highest Risk Children	28,000	28,000	22,300	22,300	22,300	
<b>Total (9)</b>			<b>28,000</b>	<b>28,000</b>	<b>22,300</b>	<b>22,300</b>	<b>22,300</b>	
<b>Crisis Intervention</b>								
10	Counseling for Change	Identifying and Treating Substance Abuse	17,045	48,000	11,000	11,000	11,000	
11	Aurora Inc	Homeless Outreach Team (HOT) - 2016 ESG = \$15,713	15,713	50,000	14,300	14,300	14,300	
12	Outreach Ministries	Crisis Intervention	20,000	25,000	15,500	15,500	15,500	
13	Aurora Inc	Re-Entry Admin and Case Management - 2016 ESG = \$5,770	5,770	30,000	7,300	7,300	7,300	
<b>Total (10-12+13)</b>			<b>61,528</b>	<b>153,000</b>	<b>48,100</b>	<b>48,100</b>	<b>48,100</b>	
<b>Disabled Services</b>								
14	The Arc of Evansville	Communication Assessment and Training	8,200	10,800	6,200	6,200	6,200	
15	Evansville Association for the Blind	Disabled Workers	5,000	21,230	5,000	5,000	5,000	
16	Evansville Association for the Blind	Low Vision Screening	5,000	40,000	5,000	5,000	5,000	
<b>Total (14-16)</b>			<b>18,200</b>	<b>71,830</b>	<b>16,200</b>	<b>16,200</b>	<b>16,200</b>	
<b>Food and Nutrition</b>								
17	CAPE	Emergency Needs and Diaper Pantry	8,000	14,000	6,500	6,500	6,500	
18	Tri-State Food Bank	Ending Hunger Program	45,000	50,000	35,000	35,000	35,000	
19	Tri-State Food Bank	Mobile Pantry Program	10,000	10,000	7,500	7,500	7,500	
<b>Total (17-19)</b>			<b>63,000</b>	<b>74,000</b>	<b>49,000</b>	<b>49,000</b>	<b>49,000</b>	
<b>Senior Services - High Priority Need</b>								
20	SWIRCA	Healthy Aging Program (NEW)	0	20,000	2,500	2,500	2,500	
21	SWIRCA	Nutrition Program	10,000	10,000	8,000	8,000	8,000	
22	Meals on Wheels Inc	Meal Delivery	19,700	20,000	13,700	13,700	13,700	
23	VOICES Inc	Long-Term Care Ombudsman Program	17,270	20,182	16,000	16,000	16,000	
<b>Total (20-23)</b>			<b>46,970</b>	<b>70,182</b>	<b>40,200</b>	<b>40,200</b>	<b>40,200</b>	
<b>Youth Services - High Priority Need</b>								
24	Boys and Girls Club of Evansville Inc	Day Camp	0	75,000	2,500	2,500	2,500	
25	Boys and Girls Club of Evansville Inc	Drum Line	0	92,500	2,500	2,500	2,500	
26	Boys and Girls Club of Evansville Inc	Fulton Square Unit	17,400	40,000	14,000	14,000	14,000	
27	Boys and Girls Club of Evansville Inc	Service to Girls	15,582	70,000	12,500	12,500	12,500	
28	New Hope CDC	Tutoring and Mentoring	10,000	182,940	7,500	7,500	7,500	
29	Patchwork Central Inc	Arts & Smarts	5,000	10,000	5,000	5,000	5,000	
30	Tri-State Food Bank	Backpack Food for Kids Program	21,000	25,000	16,500	16,500	16,500	
31	YMCA of SW Indiana Inc	Diamonds Program	5,000	5,500	5,000	5,000	5,000	
32	YMCA of SW Indiana Inc	Caldwell Community Outreach Center	8,800	10,000	5,000	5,000	5,000	
33	YMCA of SW Indiana Inc	Y-CAP/YMCA Outreach	12,630	16,000	9,500	9,500	9,500	
34	YMCA of SW Indiana Inc	ASPIRE Program	10,000	20,000	8,000	8,000	8,000	
35	YWCA of Evansville Inc	Live Y'ers	25,000	36,500	16,200	16,200	16,200	
<b>Total (24-35)</b>			<b>130,412</b>	<b>585,440</b>	<b>194,200</b>	<b>194,200</b>	<b>194,200</b>	
<b>Public Service CDBG Total (9-35)</b>			<b>348,110</b>	<b>982,452</b>	<b>280,000</b>	<b>280,000</b>	<b>280,000</b>	



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# 2017 CDBG/ESG/HOME Spreadsheet

Non-Public Service CDBG			2016 Approp	2017 Request	Mayor	City Council
36	Advantix Inc	Youth build	60,000	125,000	80,000	80,000
37	Albion Fellows Bacon Center	Pre-Development Project	50,000	38,000	38,000	38,000
38	Boom Squad	College Access	0	81,400	0	0
39	Boom Squad	918 Bayard Park	0	75,000	0	0
40	Boom Squad	Management Prep	17,073	68,000	0	0
41	New Hope CDC	Bridge Builders Transportation	31,528	287,784	120,000	120,000
42	CAPE	Emergency Needs Pantry - Cold Storage	0	2,900	2,900	2,900
43	CAPE	Window Replacement for Homeowners	0	35,000	35,000	35,000
44	Carver Community Center	AM Childcare	47,250	52,250	50,000	50,000
45	Carver Community Center	PM Childcare	59,016	64,348	60,000	60,000
46	Carver Community Center	Senior Services	21,800	26,600	21,600	21,600
47	Carver Community Center	Youth Programs	20,998	25,998	20,998	20,998
48	ECHO	Crawford Door and Garvin Lofts	0	200,000	0	0
49	ECHO	Cabins and Lodge at ECHO	0	200,000	0	0
50	ECHO	Family Enrichment Center	30,000	30,000	30,000	30,000
51	ECHO	Jacobsville Park	0	20,000	0	0
52	ECHO	Lucas Place Permanent Supportive Housing	50,000	50,000	50,000	50,000
53	HOPE of Evansville Inc	Compliance for HOME DPA Grant	0	3,000	3,000	3,000
54	HOPE of Evansville Inc	Habitat for Humanity DPA	0	47,520	47,250	47,250
55	HOPE of Evansville Inc	Housing Counseling Services	9,000	15,000	15,000	15,000
56	Liberty Terrace	Apartment Rehabs	300,000	405,880	0	0
57	Memorial CDC	EMPIRE Mentoring Network	0	30,000	0	0
58	Memorial CDC	Youth Employment Program	180,000	500,000	180,000	180,000
59	Memorial CDC	Needs Weekend Childcare	40,000	40,000	40,000	40,000
60	Memorial CDC	Healthcare Clinic	0	30,000	0	0
61	Memorial CDC	Garden Market Program	50,000	100,000	50,000	50,000
62	Memorial CDC	Fit for the Future	9,697	20,000	9,697	9,697
63	Memorial CDC	Emergency Home Repair Program	350,000	400,000	350,000	350,000
64	Memorial CDC	Housing and Financial Case Manager	9,000	25,000	9,000	9,000
65	Memorial CDC	1st and 2nd Shift Childcare	14,000	25,000	15,000	15,000
66	Salvation Army	Feeding Program (Food Steamer)	0	8,000	8,000	8,000
67	YWCA - See ESG Proposal #7	Facility Improvements	9,700	0	8,500	8,500
68	DMD Admin	Market Study Update and Supplies	12,500	5,500	10,000	10,000
69	DMD Core Neighborhood Rehab	Rehabilitation of owner occupied homes			104,209	104,209
70	DMD NRSA Program	Neighborhood Revitalization Strategy Area (NRSA) is a HUD designation, which allows greater flexibility for the use of CDBG funds. Goals of our NRSA plan are: Education Attainment/Basic Employment Skills, Public Safety, Vacant Properties and Bricks and Mortar Development	100,000		100,000	100,000
71	Building Commission Code Enforcement	Operating costs for Code Enforcement inspections in eligible areas	500,000		500,000	500,000
72	DMD Disposition	Maintenance, management and disposition costs of properties that were acquired to achieve neighborhood revitalization and redevelopment goals including slum/blight removal and neighborhood stabilization	60,000		10,000	10,000
73	Human Relations Commission Fair Housing	Fair Housing Outreach	6,000		6,000	6,000
74	DMD Focus Neighborhood Development	Capacity building of Focus Neighborhood Associations through participation in the annual Regional Neighborhood Network Conference	10,000		10,000	10,000
74a	Public Facilities & Improvements	Neighborhood Park Improvements (includes Jacobsville Park)	73,000		85,000	85,000
Non-Public Service CDBG Total (36-74)			2,120,360	3,017,149	2,069,152	2,069,152

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2017 CDBG/ESG/HOME Spreadsheet						
HOME		2016 Approp	2017 Request	Mayor	City Council	
75	Advantix Inc	CHDO - Operating Costs	4,680	40,000	4,680	4,680
76	Advantix Inc	Homebuyer - 1 New Construction/2 Rehabs		175,000	175,000	175,000
77	Aurora Inc	Tenant Based Rental Assistance (TBRA)		63,350	0	0
78	CAPE	CHDO - Operating Costs	4,680	10,000	4,680	4,680
79	CAPE	Rental New Construction - Mulberry Place Ph II	100,000	160,000	0	0
80	CAPE	Owner Occupied Rehab	22,500	75,000	75,000	75,000
81	ECHO	CHDO - Operating Costs	4,680	50,000	4,680	4,680
82	ECHO	Rental Rehab - Crawford Door Garvin Lofts		500,000	0	0
83	ECHO	Rental/ New Construction The Cabins at ECHO		150,000	0	0
84	HOPE of Evansville Inc	CHDO - Operating Costs	4,680	11,250	4,680	4,680
85	HOPE of Evansville Inc	Homebuyer Down Payment Assistance (DPA)	28,772	25,000	0	0
86	HOPE of Evansville Inc	New Construction Homes of Evansville Phase 2	0	250,000	0	0
87	HOPE of Evansville Inc	Homebuyer New Construction - Mary St	0	125,000	0	0
88	Memorial CDC	CHDO - Operating Costs	4,680	50,000	4,680	4,680
89	Memorial CDC	Memorial Village 1050 Bayard Park Dr		500,000	0	0
90	Memorial CDC	New Construction Rental - Memorial Villas Phase V 211-225 Waggoner		500,000	0	0
91	New Hope CDC	New Construction - House of Hope		152,000	0	0
2017 HOME Request Total (75-91)		174,672	2,836,600	273,400	273,400	
Total Anticipated Grant Funds 9% reduction of 2016			500,000	500,000	500,000	
Recommended HOME Project Allocations				273,400	273,400	
2017 HOME Reserve for Shovel Ready Projects				226,600	226,600	
Total 2017 HOME						
Total 2017 ESG				500,000	500,000	
Total 2017 CDBG				200,000	200,000	
Total 2017 Requests				2,349,152	2,349,152	
				3,049,152	3,049,152	

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## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The corporate limits of Evansville, Indiana is the geographic area where funded activities using Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG), and HOME Investment Partnerships Grants (HOME), will be used to benefit its residents. All 2017 projects satisfy at least one of three HUD national objectives: Low to moderate Income Benefit, Slum & Blight Removal, or Urgency Need. In the 2017 budget a majority of the activities serve LMI residents.

**Direct benefit** –Income eligibility is based on the HUD median area income guidelines. A majority of the funded agencies provide services in one of the twenty low-income census tracts listed below. However, the clients of the agencies are not required to live in a low-income census tract to be eligible for services. Program types that provide a direct benefit include: Public Service activities, Community Based Development Organization activities, Direct Homebuyer Assistance, Tenant Based Rental Assistance, Emergency Home Repair, Homeless Services, and Rapid Re-Housing. The 2017 funds allocated to direct benefit activities include: CDBG: \$1,132,714, ESG: \$200,000, and HOME: \$162,100.

**Area benefit** - must be located in a target area where at least 51% of the residents are low income. The following census tracts satisfy the 51% residency rule: CTS: 1,8,10,11,12,13,14,15,17,19,20,21,23,24,25,26,31,32,33,and 37.02 . Listed are the 2016 activities that will provide an area benefit to low-to-moderate income residence: NRSA infrastructure improvement located in CT 17, Code Enforcement sustainability of low income census tracts, DMD disposition sustainability of City owned properties located in CTS: 11, 12, 13, and 17, DMD Focus Neighborhood Development located in CTS: 11, 12, 17, 25, and 26, including homebuyer and rental projects located in CTS: 14, 17, and 20. The funds allocated to area benefit activities include: CDBG: \$818,000 and HOME: \$232,500.

### Geographic Distribution

Target Area	Percentage of Funds
FOCUS AREA	
FRONT DOOR PRIDE	
Neighborhood Revitalization Strategy Area	

Table 10 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The rationale for allocating investments geographically is to improve trouble areas within the City of Evansville that lack economic opportunities, jobs, housing, or mixed income areas.

### Discussion

# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	
Non-Homeless	
Special-Needs	
Total	

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	
Acquisition of Existing Units	
Total	

Table 12 - One Year Goals for Affordable Housing by Support Type

### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

**Actions planned during the next year to address the needs to public housing**

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Evansville Housing Authority is not designated as troubled.

### **Discussion**

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## AP-65 Homeless and Other Special Needs Activities – 91.220(i)

### Introduction:

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness; including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs and addressing the emergency shelter and transitional housing needs of homeless persons.

### Discussion:

<b>.One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

**Actions planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.**

### **Discussion:**

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## **AP-85 Other Actions – 91.220(k)**

- **Introduction:**
- **Actions planned to address obstacles to meeting underserved needs:**
- **Actions planned to foster and maintain affordable housing:**
- **Actions planned to reduce lead-based paint hazards:**
- **Actions planned to reduce the number of poverty-level families:**
- **Actions planned to develop institutional structure:**
- **Actions planned to enhance coordination between public and private housing and social service agencies:**
- **Discussion:**

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# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- |  |          |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed  | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0        |
| 3. The amount of surplus funds from urban renewal settlements  | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan   | 0        |
| 5. The amount of income from float-funded activities   | 0        |
| <b>Total Program Income:</b>   | <b>0</b> |

#### Other CDBG Requirements

- |   |   |
|---|---|
| 1. The amount of urgent need activities   | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. |   |

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(I) (2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Evansville, Indiana uses the HOME Final Rule and HOME regulations as reference guides in administrating the various homebuyer programs. The City of Evansville Recapture/Resale Guidelines were provided to the U.S. Department of Housing and Urban Development Field Office in Indianapolis, Indiana

and are available on the City of Evansville website; <http://www.evansville.in.gov/index.aspx?page=275>

The City/DMD primarily uses recapture provisions when HOME funds are provided to a homebuyer.

**Recapture Provision** – When the real estate is sold below fair market value; the difference between the fair market value and the purchase price plus reasonable closing costs is considered the direct subsidy to the homebuyer(s). *The amount does not include the cost of development (development subsidy).*

**Periods of affordability.** The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraphs (a) (5) (i) (resale) and (ii) (recapture) of this section.

The City/DMD will recapture the balance of the forgivable mortgage in the affordability term, and prior to the homebuyer receiving any net proceeds. **Net Proceeds** is the difference between the sales price and the primary mortgage balance plus reasonable closing costs. The City/DMD will not require repayment of the mortgage if no net proceeds are available. The recapture agreement is satisfied upon receipt of any HOME funds due, the lien is released and the affordability period terminates

Net Proceed Calculation Example-  $\text{SALES PRICE} - \text{PRIMARY MORTGAGE BALANCE} + \text{CLOSING COSTS} = \text{NET PROCEEDS}$

**When the City uses Resale option:**

1. When a homebuyer(s) purchase would result in resale where financial assistance was not required by the homebuyer(s), the direct assistance would result in the HOME allocation amount provided to the CHDO/Developer/Owner to develop the property.

2. When homebuyer assistance is a grant would result in resale.3. When a homebuyer unit cannot be sold within nine months after completion; the unit must be converted to a rental unit would result in resale. If new construction, then the affordability period changes from fifteen years to 20 years.4. When a homebuyer purchases a single-family unit greater than one unit and less than 4 units.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The city will recapture an amount that does not exceed the net sale proceeds from the sale of the property. In effect, the city will recapture the amount that is still outstanding (based on the forgiven portion above); however, not in an amount that is greater than the new sale proceeds. If there are no net sale proceeds, the city would recapture nothing.

In the event only a development subsidy is provided to a home or the property has multiple funding sources (providing homebuyer and/or development subsidy) and the other funding sources may be restrictive, the city will utilize resale provisions in these instances. The property must be resold to an income eligible household making less than or equal to 80% AMI. The homeowner will be allowed the sales price of the

home to be determined by the original cost of the home to be inflated by the consumer price index, reflecting the sales price cap. The new owner's principal, interest, taxes and insurance, PITI, will not exceed 30% of the homebuyer's gross wages. This will allow for a reasonable range of homebuyers to afford the property.

### **HOME-funded Rental Resale Provisions**

All HOME-funded rental projects are subject to resale provisions as indicated in 24 CFR 92.252. If a HOME-assisted rental unit is transferred or sold during the affordability Period, it must be sold with a transfer of the Deed Retention and Promissory Note indicating the continued affordability period as indicated. For rental projects the affordability period is as listed in the chart below. In the event that the affordability period is not maintained upon transfer or sell of the property during the affordability period, all HOME funds utilized in said project must be immediately returned to the Department of Metropolitan Development and subsequently will be reported to the U. S. Department of Housing and Urban Development (HUD).

Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Evansville, Indiana, by and through its Department of Metropolitan Development will utilize Part 92 of 24 CFR, Section 206 (b) Refinancing Costs when underwriting HOME Investment Partnerships Program requests for affordable housing projects. A description of eligible expenses follows: (1) For single-family ( 1-4 family) owner-occupied housing when loaning HOME funds to rehabilitate the housing, if the refinancing is necessary to reduce the overall housing cost to the borrower and makes the housing more affordable. (2) For multifamily projects, when loaning HOME funds to rehabilitate the units if refinancing is generates a reasonable cash flow, cash reserves for repairs, where the developer can maintain the units at the HOME low rent/high rent limits. (3) DMD would review the management practices of the developer as part of the underwriting process to determine if the long-term needs of the project can be met and that the feasibility of serving the target population over an extended affordability period can be satisfied. (4) The new investment being made will maintain the current affordable units, create additional affordable units, or both. (5) specify the required affordability period of 15 years or longer. (6) Specify that the investment of HOME funds may be jurisdiction-wide (7) State that HOME funds cannot be used to refinance multifamily loans made or insured by any Federal program, including CDBG (8) Acquisition costs for unimproved and improved real property. (9) Related soft costs, reasonable and necessary cost associated with refinancing, or the development of new construction or rehabilitation of housing associated with HOME funds; architectural fees, settlement fees, project audit costs, cost to provide affirmative marketing and fair housing information to homeowners and tenants, funding an operating deficit reserve, staff and overhead cost, relocation, etc.

### **Emergency Solutions Grant (ESG)**

## Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The Aurora homeless outreach team will do coordinated entry assessments, and the coordinated entry task force that includes DMD, will make recommendations for housing placements. DMD is working with Corporation for Supportive Housing on written coordinated entry policies and procedure for 2016.

The ESG Rapid Re-housing program staff will work with local outreach teams and local homeless shelters to identify eligible persons who might best benefit from the rapid re-housing assistance. Once a person/household is identified as homeless, their housing case manager will complete a triage tool to assist in identifying all housing options most applicable to the household. Selection for the program will be based on income, employment history, housing history, homeless status and ability to sustain their housing upon completion of the program.

ESG recipients and other homeless providers will have MOUs with DMD as DMD becomes the lead for homeless data in 2016. In addition, sub recipients will use a centralized triage intake point for all persons experiencing a housing crisis in their service area. HUD Veterans Affairs Supportive Housing (HUD-VASH), VA Homeless Providers Grant and Per Diem Program, Shelter Plus Care program, Supportive Housing Program and local shelters and transitional housing providers are all included as housing resources.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Since the Continuum of Care is statewide, the Indiana Balance of State will have a mixture of decentralized and centralized. Locally we will start out partially centralized, and continue move toward a centralized system with Aurora as the central point of contact.

Coordinated Entry will utilize a nationally tested intake assessment from the National Alliance to End Homelessness. The Coordinated Entry task force meets twice a month to make recommendations for housing placements and includes DMD. Monitoring will be done by the Standards of Care committee led by DMD.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

A key component in assuring the public service activities that are funded represent the needs and input of the community a Citizen Advisory Committee (CAC) has been created. The CAC is comprised of nine (9) members of various backgrounds and experience associated with organizations such as the United Way, Focus Neighborhoods, social service agencies and community representatives.

Appointed by the Mayor, the CAC is the first step of a three-tier allocation process for public service funds. All public service proposals for funds are reviewed by the CAC, who makes recommendations to the

Mayor. The Mayor in turn makes recommendations to the City Council, who has final authority to allocate CDBG, ESG and HOME funds. All meetings of the CAC and City Council for 2014 federal funds were advertised and open to the public.

HSCSI is the local representative voting body under the structure of the Indiana Planning Council as part of the Indiana Balance of State Continuum of Care. HSCSI made the official recommendation for Aurora Inc. to be the subrecipient/subgrantee for rapid re-housing funds. Aurora was the only applicant for FY2014 rapid re-housing funds.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Evansville meets the homeless participation requirement. Local homeless providers make the effort to include homeless participants in their planning and decision making process. Several local agencies have employed current homeless clients and previously homeless clients on their staffs.

The Commission on Homelessness, which was created into the City Code Chapter 2.115, membership by code includes a previously homeless person on the Commission. The Commission makes nonbinding recommendations to City and County government, not-for-profits, or interested agencies concerning the 10-year plan to end homelessness in Evansville and Vanderburgh County and the issues concerning homelessness in Vanderburgh County and the City of Evansville.

As stated at City Code 2.115.020 Membership.

1. The commission shall consist of the following members

A person appointed by the Board of Commissioners who was previously a homeless person at some point.

5. Describe performance standards for evaluating ESG.

The performance standards were developed in conjunction with the governing body for the Indiana Balance of State Continuum of Care, the Indiana Planning Council on the Homeless by using the national standards outlined in Section 427 of the McKinney-Vento Act, as amended by the HEARTH Act. Baseline measurements for the system-wide objectives will be developed upon program inception by IHCD using the HMIS. A brief overview:

1. Decrease shelter stays by increasing rapid re-housing to stable housing.
2. Reduce recidivism of households experiencing homelessness.
3. Decrease the number of Veterans experiencing homelessness.
4. Decrease the number of persons experiencing Chronic Homelessness. Create new permanent supportive housing beds for chronically homeless persons. Increase the percentage of participants remaining for at least six months in Continuum of Care funded permanent housing projects to 86 percent or more.



5. Decrease the number of homeless households with children. Increase the number of rapid re-housing vouchers and services. Increase the percentage of participants that move into permanent housing in Emergency Solutions Grant funded rapid re-housing to 82 percent or more. Increase the percentage of participants in Continuum of Care funded transitional housing that move into permanent housing to 70 percent or more.
6. Increase the percentage of participants in Continuum of Care funded projects that are employed at exit to 38 percent or higher.
7. Increase access to mainstream resources for persons experiencing homelessness.
8. Collaborate with local education agencies to assist in the identification of homeless families and inform them of their eligibility for McKinney-Vento education services.
9. Improve homeless outreach and triage to housing and services.
10. Improve HMIS data quality and coverage, and use data to develop strategies and policies to end homelessness.
11. Develop effective discharge plans and programs for individuals at risk of homelessness leaving State Operated Facilities.

## Discussion