

Design Approval Application Process Downtown Redevelopment Area

Exterior renovations and/or changes to property in the Downtown Redevelopment Area (refer to map) require Evansville Redevelopment Commission approval. Examples of exterior changes include, but are not limited to: new construction, demolition, building additions, façade renovations, changes in parking lots, landscaping, curb cuts, drainage and new signage or changes to signage.

The **first step** in the Design Approval process is to **contact**:

GAGE
C/O Economic Development Programs Manager
318 Main Street, Suite 500
Evansville, IN 47708-1478
(812) 401-4243

Fill out a Design Approval Application form and gather supporting documentation including:

- **Photograph of existing conditions including an “establishing shot” (photo of building/site w/respect to the surrounding building/landscape)**
- **Dimensions, details of proposed change including location and position on building**
- **Site plan or an illustration of proposed change including view of the changes with respect to the entire building/site and the surrounding area**
- **Aerial photo of location with indication where improvements/changes will occur (Google Maps/Earth)**
- **Samples of colors and/or materials to be used**

Submit electronic (email) copy of the complete application packet to GAGE (see below link) one week prior to the scheduled Design Review Committee meeting. (Please refer to a current list of meeting dates.) The Committee generally meets the second and fourth Tuesday of each month. The applicant **must** attend the Design Review Committee meeting and bring all required material samples. If approved, the project can proceed to get other local permits as necessary. If denied, the applicant can appeal to the Redevelopment Commission.

All applications are subject to review and approval by the Evansville Redevelopment Commission. **Approval by the Design Review Committee/Commission does not exempt an applicant from any other required permitting or approvals.** Please contact the Area Plan Commission, Room 312 Civic Center, 812-435-5226 and/or the Building Commission, Room 310 Civic Center, 812-436-7879 for other required permits.

For more information go to: <http://www.growthallianceevv.com/local-business-services/downtown-design-review>