

## Mainframe Retirement Subcommittee

## Meeting Minutes

February 25, 2010  
2:30 PM

Present: Bill Fluty, Auditor Kelly Giles, Building Commission  
Scott Davis, Computer Services Karen Joest, Auditor's Office  
Candy Nance, Treasurer's Office Dave Zaldivar, Computer Services  
John Staples, Computer Services Tim VanCleave, Courts  
Rick Davis, Treasurer Elizabeth Barnes, Controllers Office

## **I. Announcements and Updates**

- On 2/11/10, Bill Fluty gave an informal update to the ITAC Board (since there was no quorum) and a recommendation was given that the WordPerfect VAX be turned off on February 21, 2010. Topics also covered were:
  - Recommend that Dave's programming time be used for County projects during the first 6 months of 2010 since he will be needed by the City by July or August of 2010 for conversion to the ERP; should take 3 months for the data conversions; might be available again after conversion.
    - Could also use other resources such as Clifford Thomas or database resources in Computer Services.
    - Possibly work on Voters Registration or Inheritance Tax Program next.
  - Will continue to meet with other departments/stakeholders; would like to schedule meetings next with:
    - County Clerk in the Courts on the Child Support Bank Transfer Program
    - Evansville Water and Sewer Utilities on liens in legacy Property Tax System (on historical payment data)
    - Meeting with DMD needs to be set up with a smaller group; find out why they are using WRITS; Tim said that it is historical data that is 10 years old
  - Will give full scope at April ITAC Meeting; report in March on possible milestones and timetable.
- An email was sent by John Staples of Computer Services on 2/11/10 notifying all city and county employees that access is to be turned off for the WordPerfect VAX on February 21, 2010 unless Computer Services is contacted by Wednesday, February 17, 2010.
- On 2/19/10, email notification was sent to ITAC members informing them that there had been no response to John Staples and that the VAX WordPerfect was to be turned off during maintenance on 2/21/10.

## II. Discussion of Tasks

- Elizabeth said that the City is to enter into negotiations with Tyler Technologies for their enterprise system (including financial/ payroll applications).
  - Bill asked that during these negotiations that the City and Matt Arvay discuss the option of having a 3 to 5 year window where the County could piggy back onto the system; this would be dependent on

consolidation of the City and the County government; could possibly be adding additional licensing.

- Bill asked that Elizabeth bring back a timeline for implementation, when it is decided, so that Dave's programming time can be planned accordingly between this project and the City's implementation.
- Scott said that the financials were to be implemented first then payroll.
- Bill asked Scott and John from Computer Services to get with Mark and Matt and come up with the cost involved in maintaining the Mainframe.
  - The committee will use this information in determining the validity of the options of moving the current applications off the mainframe.
  - Need the mainframe cost documentation by April 2010.
- Karen said that the list was sorted by application per Tim's suggestion; Dave has added the estimated programming hours for the applications and determined the level of difficulty.
  - Bill suggested that we go over Dave's updated list and pick applications that would take less of Dave's time (easy ones).
  - Committee is to also pick projects and prioritize.

## Task

### COBOL Programs Actively Being Used on the VAX

Here is a list of applications that are being used by City/County departments updated by Dave and subcommittee at the meeting:

Yellow - Relatively simple to do

Red Print - Unknown, have not met with the department

Green - Moderately difficult

Red - Very difficult, will need further analysis to come up with a valid time-line

Completed

Department	Usage-Historical or Active	Applications in Use on Mainframe	Programming Hours	Determination by Committee
Burdette Park	A	ASCII Kronos Interface for Payroll	48 man Hours	Dave explained that this is the program that takes the payroll rate file (that County payroll sends) and produces a file that interfaces the Kronos files with UltiPro. <ul style="list-style-type: none"> <li>▪ This would be added to the tasks currently performed by County Payroll during the interface.</li> <li>▪ Would take 48 hours to program all departments.</li> <li>▪ This was determined by the group to be placed fifth on Dave's programming project list.</li> </ul>
Centre	A	ASCII Kronos Interface for Payroll	Same	
County Assessor	A	ASCII Kronos Interface for Payroll	Same	
County Auditor	A	ASCII Kronos Interface for Payroll	Same	
County Clerk	A	ASCII Kronos Interface for Payroll	Same	
County Commissioners	A	ASCII Kronos Interface for Payroll	Same	
County Council	A	ASCII Kronos Interface for Payroll	Same	
County Engineer	A	ASCII Kronos Interface for Payroll	Same	
County Highway	A	ASCII Kronos Interface for Payroll	Same	
County Prosecutor	A	ASCII Kronos Interface for Payroll	Same	
County Sheriff	A	ASCII Kronos Interface for Payroll	Same	
County Surveyor	A	ASCII Kronos Interface for Payroll	Same	
County Treasurer	A	ASCII Kronos Interface for Payroll	Same	
Voters Registration	A	ASCII Kronos Interface for Payroll	Same	
Building Commission	H	Building Permits	56 Man Hours	Dave said that Ben said that this is historical data.
Department of Metropolitan Development	H	Building Permits (Inquiry Only)		
County Clerk	A	Child Support Bank Transfer (to ISETS)	32 Man Hours	Tim to discuss with Child Support in the County Clerk's Office; using AS400; additional steps would have to be performed by their staff.

Task				
City Controller	A	City Payroll (File Transfer) (Replace with New)		Elizabeth said that this is most likely the UltiPro payroll interface with FASBE; this is to be replaced with the new system.
Building Commission	H?	Contractor Licenses		Kelly to find out if these are the same as the tradesman cards.
City Controller	A	FASBE/Evansville Bond Bank (Replace with New)		
County Auditor	A	Excise Processing Program	160 Man Hours	
City Controller	A	FASBE/Expenses (Replace with New)		
City Controller	A	FASBE / City (Replace with New)		
Department of Metropolitan Development	A	FASBE / City (Replace with New)		
Purchasing	A	FASBE / City (Replace with New)		
Burdette Park	A	FASBE / County		
Circuit Court	A	FASBE / County		
County Assessor	A	FASBE / County		
County Auditor	A	FASBE / County		
County Commissioners	A	FASBE / County		
County Engineer	A	FASBE / County		
County Health Department	A	FASBE / County		
County Highway	A	FASBE / County		
County Prosecutor	A	FASBE / County		
County Sheriff	A	FASBE / County		
County Treasurer	A	FASBE / County		
Public Defender	A	FASBE / County		
Purchasing	A	FASBE / County		
Superior Court	A	FASBE / County		
City Controller	A	General Ledger (Replace with New)		
County Treasurer	A	Inheritance Tax	160 Man Hours	
County Assessor	A	Inheritance Tax (View Only)		
County Auditor	A	Jury Duty Interface with FASBE (middleware)	32 Man Hours	
City Controller	A	FASBE/Levee Authority (Replace with New)		
Circuit Court	H	Marriage License/Divorce	120 Man Hours	Marriage Licenses are historical; still enter divorces. <ul style="list-style-type: none"> <li>Tim said that the state is currently keying in the old marriage licenses from the Health Department; up to 2006; have 4 years left to enter.</li> </ul>
County Clerk	A	Marriage License/Divorce	same	
City Administrative Services	H	PDS / City Database	???	
County Auditor	H	PDS / County Database	???	
City Controller	A	FASBE/Port Authority (Replace with New)		
County Surveyor	H	PT&BS Ditch Billing History	???	
County Auditor	A	PT&BS Exemption History (Done)		Except for Veterans and Disability; will be brought over when programming brought over; notes in

Task				
				legacy PT &BS still need to be brought over.
County Treasurer	H	PT&BS History	480 Man Hours	
Department of Metropolitan Development	H	PT&BS Lien History	???	
EWSU	H	PT&BS Lien History	???	
County Auditor	H	PT&BS Payment History	480 Man Hours	
County Treasurer	H	PT&BS Payment History	same	
Department of Metropolitan Development	H	PT&BS Payment History	same	
EWSU	H	PT&BS Payment History	same	
County Auditor	H	PT&BS Surplus Payments (surpay)	???	
County Auditor	H	PT&BS Transfer History	480 Man Hours	
County Auditor	A	Quietus Program for Accounts Payable	120 Man Hours	
City Controller	A	FASBE/Revenues		
County Auditor	A	Sales Disclosure Receipts Quietus Program	48 Man Hours	
Voters Registration	A	Street Guide	40 Man Hours	This was determined to be made fourth on Dave's programming project list.
Circuit Court	A?	Tax Warrants		Tim said that the State can bring tax warrants into the current system; Dave to send test export file to Tim to forward to the State. <ul style="list-style-type: none"> <li>▪ Dave to send file to Tim as first priority on his programming project list.</li> </ul>
County Clerk	A?	Tax Warrants		These are historical and don't need to be addressed. Kelly to check with Ben to see if they are the same as the licenses.
Building Commission	H	Tradesman Cards (Licenses?)		
City Controller	A	Vendor License Receipts (Replace with new)		
County Auditor	A	Veterans Excise Certificate/ Letter	40 Man Hours	This was determined to be made third on the list.
County Auditor	A	Veterans Exemption Program (Currently)		This was determined to be made second on the list.
City Controller	A	Water & Sewer Receipts (Replace with new)		
City Clerk	A	WordPerfect		This task has been completed; was tuned off during maintenance on 2/21/10.
Circuit Court	A	WordPerfect / Jury Applications		This task has been completed; was tuned off during maintenance on 2/21/10.
Purchasing	A	Vendor Report (Intranet Update from FASBE)	16 Man Hours	
Department of Metropolitan Development	H	WRITS (Inquiry Only)		This is historical data and is 10 years old per Tim; should be using Courtview; Bill wants Karen to meet with DMD to find out.

### **III. Tasks**

- Bill to give report to ITAC at 3/11/10 meeting; the subcommittee is to recommend to ITAC the following:
  1. Tim to forward test file to State on **Tax Warrants** that Dave has ready (Courts).
  2. Dave to continue working on the **Veteran's Exemption** programming for the Auditor's Office.
  3. Dave to also work on programming to produce **Veteran's excise letter** for the Auditor's Office.
  4. Dave to work on programming for **Voters Registration Street Guide**.
  5. Dave to work on COBOL programming involved with the **Kronos ASCII interface with UltiPro payroll application** for County departments.
  6. Possibly **Marriage Licenses** program next.
- Scott/ John to contact Mark and Matt to project costs for Mainframe maintenance and report back to subcommittee.
- Subcommittee to look over the documentation to determine the scope, tasks, phases and milestones of the Mainframe Retirement Project so that we can go back to an ITAC meeting with scope of the project in April.
- Karen and Bill to set up meeting with DMD: Tim not required to attend; find out why they are still using WRITS application.
- Bill asked Tim to meet with the County Clerk's Office on the Child Support Bank Transfer Program and report back to the subcommittee.