Mainframe Retirement Committee Report
April 12, 2012 – ITAC Meeting Report

Meetings Held
The committee met last on Thursday, February 9, 2012 at 2:00 PM in the Auditor's Office with four members in attendance.

Progress Report

County ERP Software/ Timeline for County Implementation:
- Vanderburgh County went live with the MUNIS Financials on January 5, 2012.
    - Training for County End Users of the MUNIS Financial Module was held on December 13, 14 and 15, 2011 in Computer Services Conference Room holding two sessions daily.
    - Training for the Auditor's Office in Financials was held for:
        - Tyler Report Writing on January 24, 25 and 26, 2012
        - Vendor Self Service on February 7 and 8, 2012 (Tyler has recommended that someone from IT be present for this meeting.)
        - Periodic Processing on February 14, 15 and 16, 2012.
    - Training for the Auditor's Office in Financials will continue for Budget Processing on April 24, 25 and 26, 2012.
- An Overview of the MUNIS General Billing and Contact Management modules was given to the Sheriff's Department and the Health Department on March 23, 2012 by Aaron Joyal of Tyler. There was no interest shown by these offices or any other county office so training on these modules has been cancelled and maintenance on these software modules will not be renewed.
- The MUNIS Project Manager, Maureen Carr of Tyler Technologies and the functional leads and project manager for the county implementation project will continue to meet biweekly for project status updates until the Budget and Payroll/ Human Resources modules go live.
- Training and Conversion for the MUNIS Payroll and Human Resources modules will continue until the projected go live date.

Project Goals/ Updates:
- Projected completion date for the retirement of the VAX is still 7/1/13 contingent on completion of the current project list.
    - Dave Zaldivar has finished the **Veteran's Exemption/ Excise Letter** programming for the Auditor's Office.
    - The **Tax Inheritance Program** (Treasurer and Assessor) is currently being reviewed by the Treasurer's Office.
- Dave Zaldivar is currently working on:
    - **Kronos ASCII interface with UltiPro payroll application** for County departments; needs to be put in Excel format.
    - **Building Permits & Tradesman Cards/ Licenses** for Building Commission; needs history, not converted to MUNIS, convert to Access/ SQL Database.
    - **Sales Disclosure Receipts Quietus Program** for Auditor's Office.
    - **Old Property Tax & Billing System History for Exemptions/ Transfers** for Auditor's Office.
    - **PDS County & City Payroll History** for Auditor's Office and City Personnel.

- **FASBE Financial History** for Auditor's Office back to 2006 for record retention requirements and check reconciliation for the Treasurer's Office.
- Dave Zaldivar has added to the programming list:
  - **EPD Timekeeping** – EPD needs the UTS Timekeeping History converted to a Database for lookup (As Per Susan Townsend) (NEW)

Requests for ITAC Action
- No action is requested at this time.

Next Scheduled Meeting of Committee
The next meeting is to be determined when Dave Zaldivar notifies the Auditor's Office on the status of the project list. At that time, a meeting of the subcommittee will be called so that Dave can give an update.