

SUBDIVISION AFFIDAVIT OF NOTICE

APC FORM 2025SUB

STATE OF INDIANA)
) SS:
COUNTY OF VANDERBURGH)

Date: _____

APC Docket No.: _____

I, _____, hereby affirm under the penalties of perjury that I have mailed letters
(Printed Name Of Surveyor, Applicant, Petitioner, Attorney Or Authorize Agent)
containing required information about the subdivision located at _____,
(Property Address Of Proposed Subdivision)
to the following property owners on _____. I hereby certify that, to the best of my knowledge, the following
(Date Letters Were Mailed)
list, or the attached list, is complete and accurate for all abutting property owners whose properties touch at any point, in
whole or in part, the owner's property of the proposed subdivision identified above. I obtained said list by looking up the tax
codes and abutting property owners on the records and/or plat maps in the office of the Assessor and receiving a printout of the
current owners of record and their most recent mailing addresses as listed on the records in the office of the Treasurer of
Vanderburgh County on _____. The certified letters were sent to the following adjainer's:
(Date)

Table with 3 columns: Adjoinder's Name, Complete Mailing Address, State Tax Code (PIN). Includes a row for Registered Neighborhood Associations.

The letters were sent CERTIFIED MAIL, RETURN RECEIPT SERVICE. The green receipts and ONE copy of the sample letter are attached.

(Signature Of Surveyor, Applicant, Petitioner, Attorney Or Authorized Agent)

NOTARY CERTIFICATE:

Subscribed and sworn to before me, a Notary Public in and for said County and State this ____ day of _____, _____.

(Signature Of Notary)

(Printed Name Of Notary)

My Commission Expires _____ Notary Resides in _____ County, State of _____.

(Notary Seal)

Notice Requirements: For subdivisions that are going to an APC public hearing, this affidavit must be filed in the Office of the Area Plan Commission by 12:00 noon, the Monday before the APC meeting. For all other minor subdivisions, this affidavit must be submitted prior to or along with the secondary plat.