

Online Permitting

ROOF RESIDENTIAL

Evansville, Vanderburgh County Building Commission

For questions call 812-436-7818

or

email snbegeman@Evansville.in.gov

When applying for a permit through Building Commission website, you will be directed to this page.

The screenshot shows the 'Permits and Inspections' page on the Evansville Indiana website. The page is titled 'Permits and Inspections Apply Online' and prompts the user to 'Select the project/activity'. It is divided into three main sections: AREA PLAN COMMISSION, BUILDING COMMISSION, and WATER ADMINISTRATION. Each section contains a table of permit types with columns for 'Code' and 'Description'. A red arrow points to the 'ROOF RESIDENTIAL' option under the 'BUILDING COMMISSION' section.

AREA PLAN COMMISSION		
	Code	Description
Select	Z135	ON-PREMISE SIGNS
Select	Z100	SINGLE FAMILY

BUILDING COMMISSION		
	Code	Description
Select	R150	RESIDENTIAL ALTERATION/REPAIR
Select	C230	ROOF COMMERCIAL
Select	R170	ROOF RESIDENTIAL

WATER ADMINISTRATION		
	Code	Description
Select	SPLN	SEWER PLAN ROOM ACCESS FEE
Select	WPLN	WATER PLAN ROOM ACCESS FEE

Select the permit type you wish to apply for:
ROOF RESIDENTIAL

Type in the address of the new construction, and this page will search locations that associate with the information you entered.

The screenshot shows a web browser window with the URL <https://selfservice.evansville.in.gov/MSS/citizens/PermitsInspections/ApplyOnline/ApplyOnlineLocationSearch.aspx>. The page header includes the Evansville Indiana logo and 'Munis Self Service'. A navigation menu on the left lists 'Home', 'Citizen Self Service', 'Business License', 'Permits and Inspections', and 'Contact Us'. The main content area is titled 'Permits and Inspections Apply Online' and includes a 'Search for the location' section. A message states: 'You must associate a location (address, city, etc.) with this project. Use this page to search for locations, then select the location to associate.' The form contains three input fields: 'Location Number' with the value '1100', 'Street name' with the value 'Parrett', and 'Name Owner'. A 'Parcel ID' field is also present. A 'Search' button is located below the 'Parcel ID' field. Two red arrows point to the 'Location Number' field and the 'Search' button.

EVANSVILLE INDIANA
Munis Self Service
My Cart (0 items) Log In

Permits and Inspections
Apply Online
Return to Project Selection

Search for the location

You must associate a location (address, city, etc.) with this project. Use this page to search for locations, then select the location to associate.

Location
Number: 1100
Street name: Parrett

Name
Owner:

Parcel ID:

Search

Secure | https://selfservice.evansville.in.gov/MSS/citizens/PermitsInspections/ApplyOnline/ApplyOnlineLocationBrowse.aspx

EVANSVILLE INDIANA | Munis Self Service | My Cart (0 items) Log In

Permits and Inspections

Apply Online

[Return to Project Selection](#)

Select the location

If the location is not listed, you can [modify your search](#) or try a [new search](#).

1 found

Location/Subdivision	Owner	Parcel ID	
1100 PARRETT ST	CITY OF EVANSVILLE	82-06-32-022-015.001-029	Select and Continue

When you have found the property you are searching for, click on the blue “[Select and Continue](#)” option on the right side of the screen.

- Home
- Citizen Self Service
- Business License

Permits and Inspections

Contact Us

Permits and Inspections

Apply Online

[Return to Location Search](#)

Details of project/activity

Department	BUILDING COMMISSION
Project	ROOF RESIDENTIAL

Describe location

Describe project/activity

Your role in project *

Reason for applying

Estimated cost

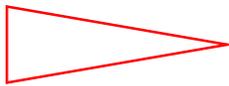
Proposed start date

Proposed end date

- Contractor is involved or owner is acting as contractor
- I will enter applicant information, no contractor is involved

Contractor (or applicant if no contractor) *

- Owner is acting as the Contractor
- Select from a list of linked Contractors
- Select from a list of all Contractors
- Enter the Contractor values manually

 Describe project/activity - In this box enter details regarding the project.

Enter as many details on this page as possible. You must fill out all areas outlined in red.

This page is continued...

- Home
- Citizen Self Service
- Business License

Permits and Inspections

Contact Us

Estimated cost: 10000
Proposed start date: 12/25/2017
Proposed end date: 1/2/2018

Contractor is involved or owner is acting as contractor
 I will enter applicant information, no contractor is involved

Contractor (or applicant if no contractor) *

- Owner is acting as the Contractor
- Select from a list of linked Contractors
- Select from a list of all Contractors
- Enter the Contractor values manually

Select the Contractor type here. You will be prompted to complete contact information depending on the type chosen.

Name *: CITY OF EVANSVILLE
Phone *: 812-436-7818
Email *: snbegeman@evansville.in.gov



You MUST enter an email address before continuing from this page. Your payment receipt will be sent to that email address.

Additional information

Any additional information you would like to provide

Any additional information pertinent to this project.

Continue



- Home
- Citizen Self Service
- Business License
- Permits and Inspections**
- Contact Us

Permits and Inspections

Apply Online

Review

Location	1100 PARRETT ST	change
Location	CITY OF EVANSVILLE	
Owner	82-06-32-022-015.001-029	
Parcel ID		
Project/Activity		change
Department	BUILDING COMMISSION	
Project	ROOF RESIDENTIAL	
Details of Project/Activity		change
Location Description	GOODSELLS ENL FRT PT OF LOTS 2-4 BLK 2 PIGEON	
Project/Activity Description	Residential roof replacement, 2,000 sq.ft.	
Your Role in Project	APPLICANT	
Reason for Applying	unspecified	
Estimated Cost	10,000	
Proposed Dates	Start: 12/25/2017 End: 1/2/2018	
Contractor	CITY OF EVANSVILLE	
Address		
Phone	812-436-7818	
Fax		
E-mail	snbegeman@evansville.in.gov	
Additional information	Any additional information pertinent to this project.	



Enter these validation numbers into the box below them



Enter the following validation numbers into the box provided. *



Check the following box to signify acknowledgement

I agree to the following terms.

I hereby acknowledge that the information I am about to submit is 100% accurate. Please note fees are subject to change based on review items. A notification will be sent when fees are ready to be paid.

This page is an overview of what you are applying for. You can [change](#) any of the information at this point. **Review the information before** entering the validation code at the bottom, agreeing to the terms, and **submitting**.

Permits and Inspections

Apply Online

Confirmation

✔ Thank you. Your application has been submitted on **12/19/2017**. Your application reference is **82841**.

You may want to print this page for your records.

To check the status of your application:

- Call our offices at: 812-436-7867
- [Check the status of your application online](#)
- [View/select payable items](#)
- [Pay all payable items now](#)



Attach one or more documents

- Use the **Browse...** button to select a document to attach.
- As each document is selected, an additional file selection button will appear, allowing you to select multiple documents.
- Click the **Upload** button to upload the selected attachment(s).

Location

Location	1100 PARRETT ST
Owner	CITY OF EVANSVILLE
Parcel ID	82-06-32-022-015.001-029

Project/Activity

Department	BUILDING COMMISSION
Project	ROOF RESIDENTIAL

Details of Project/Activity

Location Description	GOODSELLS ENL FRT PT OF LOTS 2-4 BLK 2 PIGEO
Project/Activity Description	Residential roof replacement, 2,000 sq.ft
Your Role in Project	APPLICANT
Reason for Applying	unspecified
Estimated Cost	10,000
Proposed Dates	Start: 12/25/2017 End: 1/2/2018
Contractor	CITY OF EVANSVILLE
Address	
Phone	812-436-7818

This page shows you an application number as your confirmation.

[View/select payable items](#) or [Pay all payable items now](#).

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Permits and Inspections

Application reference 82841

Status	ACTIVE / ONLINE
Project/Activity	ROOF RESIDENTIAL
Location	1100 PARRETT ST CITY OF EVANSVILLE
Owner	CITY OF EVANSVILLE
Parcel ID	82-06-32-022-015.001-029

[View Application Information](#) | [View Issue Alerts](#) | [View Plan Reviews](#)

Permits (1 found)

<input checked="" type="checkbox"/>	Permit Type	Status	Total Fees	Balance Due	
<input checked="" type="checkbox"/>	Pay	ROOF RES	REVIEWING	\$25.00	\$25.00 Details Alert

Inspections (0 found)

No Inspections information could be found.

[Add to Cart](#)

select Permits/Inspections you would like to pay now, then click "Add to Cart"

* Indicates pending web payments exist that are not reflected in the Payments/Credits amount at this time.
Additional payments cannot be made until pending payments have been processed.

Permit fee: ROOF RES 82841 \$25.00
Total: \$25.00
[Review Cart](#) [Checkout](#)



At this point, click on the 'My Cart' logo at the top right of the screen. You will be given an option at that point to **Checkout**. This will take you to a screen where you will be able to enter your credit card or e-check information.

After paying for your permit, you will receive an email with your application number and receipt of payment.