

EVANSVILLE WATER & SEWER UTILITY

REQUEST FOR PROPOSALS

FLEET LEASING & MANAGEMENT PROGRAM



DATE OF PUBLIC OPENING: July 10, 2018 at 1:30 P.M. CST

LOCATION OF PUBLIC OPENING:
Evansville – Vanderburgh County Civic Center Complex
Administration Building, Room 307
1 NW Martin Luther King Jr. Blvd.
Evansville, IN 47708

All responses must be received no later than 1:30 P.M. CST on July 10, 2018 to be considered responsive.

NOTICE OF REQUEST FOR PROPOSALS

NOTICE is hereby given the Water & Sewer Utility Board of Evansville, Indiana will publicly open and read aloud those vendors submitting proposals on Tuesday, July 10, 2018 at 1:30 P.M. (CST) in the Civic Center Complex, Administration Building - Room 307, 1 NW Martin Luther King Jr Blvd, Evansville, Indiana as per the Request for Proposal (RFP). The RFP will be available on file Friday, June 15, 2018, in the office of the City/County Purchasing Department, Civic Center Complex, Administration Building – Room 323, 1 NW Martin Luther King Jr Blvd, Evansville, Indiana 47708 for the following project:

EVANSVILLE WATER & SEWER UTILITY FLEET LEASING & MANAGEMENT PROGRAM

SAID proposals do not require a Certified Check or Bid Bond for submission. Proposals must be sealed and filed in the office of the City/County Purchasing Department no later than 1:30 P.M. on Tuesday, July 10, 2018, Civic Center Complex, Room 323, 1 NW Martin Luther King Jr Blvd, Evansville, Indiana 47708.

RESPONSIBLE vendors may obtain a copy of the RFP for this project at no cost, from the City/County Purchasing Department, Civic Center Complex, Room 323, 1 NW Martin Luther King Jr Blvd, Evansville, Indiana 47708. RFPs are available between the hours of 8:00 A.M. and 4:40 P.M. (CST) Monday through Friday. Please refer all questions to the Purchasing Department at 812-436-4961.

THE Evansville Water & Sewer Utility Board (Utility Board) reserve the right to reject any and all proposals or to accept the one which, in its judgement, will be to the best interest of the City of Evansville, Vanderburgh County, Indiana. The Utility Board also reserves the right to hold proposals up to 60 calendar days from the receipt of the proposals.

Dated this 15th day of June, 2018.

EVANSVILLE WATER & SEWER UTILITY BOARD

PUBLISHED:

June 15, 2018

June 22, 2018

SCOPE OF PROGRAM AND GENERAL REQUIREMENTS:

The Evansville Water & Sewer Utility ("Utility") is seeking proposals for the leasing, fleet management, and potential additional services as defined in Scope of Services section, of over eighty (80) light duty vehicles over a five (5) year period. **THIS IS A NON-GUARANTEED AMOUNT CONTRACT.** The Utility reserves the right to order any amount of leased vehicles and additional services it deems in the best interest of the City of Evansville, Vanderburgh County.

Currently the Utility has over eighty (80) light duty vehicles in operation, with approximately seventeen (17) of those vehicles over ten (10) years old. The past few years an average of ten (10) vehicles have been purchased per year as capital expenditure. The average vehicle travels approximately 10,000 miles per year. It is the desire of the Utility to establish a proactive vehicle replacement plan that will reduce operational expenses (including fuel costs), reduce annual large capital expenditures and maximize potential equity at the time of resale of vehicles.

The Utility intends to award a multiple year contract lease that will allow ordering to occur throughout a one (1) year period with four (4) one (1) year option period(s) upon mutual agreement with the successful provider and the Utility. Replacement or additional vehicles will be ordered under line items, and at prices applicable to the ordering period current at the time the replacement is made. Prices for future year ordering periods will be presented to the Utility by the awarded vendor in a timely fashion near the beginning of each ordering period. The Utility will accept or reject in future order period pricing through amendment to the original agreement. Providers will only submit pricing for the first ordering period time response to this RFP.

The Water & Sewer Utility is soliciting a proposal to assess the most cost effective approach for the needs of the Utility. The Utility will either award a sole-source contract to a vendor that can provide all services requested in this proposal or to multiple vendors that can demonstrate an effective and efficient partnership pertaining to the delivery of services under this contract. Be advised that lease arrangements contemplated to extend more than one year will be subject to availability of appropriations.

The Utility will tentatively select a successful provider by July 24, 2018 and will finalize a negotiated agreement within 30 days thereafter. Proposers will be given the opportunity to propose a phase-in schedule for initial vehicle deliveries. Replacement schedules for vehicles ordered under the contract will be established based on the conditions of the selected alternative.

EVALUATIONS:

The Utility intends to evaluate proposals based on the written response to the RFP (submitted proposals) and to make a tentative selection of a successful offeror with whom the Utility will then engage in discussions and negotiations to finalize a contract. The Utility reserves the right to reject any or all submittals, to waive any irregularities or minor immaterial defects, to readvertise, to proceed otherwise when in the best interest of the Utility. The Utility further reserves the right to inspect, test drive and evaluate the proposed vehicles as part of the evaluation process if deemed necessary.

METHOD OF AWARD:

The award will be based upon the weighted evaluation criteria listed below, and upon the most responsive and responsible proposer complying with specifications on each item. The relative importance of price and the other evaluation criteria can be determined by the weight of each item. The Evansville Water & Sewer Utility reserves the right to consider as a part of the proposal evaluation the stated warranty, stated delivery schedule, service, features, upgrades and payment terms.

Weighted Evaluation Criteria:

1. Price Description (Calculation of fees, mark-ups, etc.)	30%
2. Interest Rate	30%
3. Disposal Fee	15%
4. Management Fee	15%
5. Vendor Reputation/Responsibility	10%

CONTRACT AWARDS:

The Utility anticipates entering into a contract with the proposer who submits the proposal judged by the Utility to be the most advantageous.

NEGOTIATIONS:

Based on the written proposals, the Utility may elect to enter into negotiations with one or more of the proposers. An evaluation committee reserves the right to require written questionnaire responses, telephone interviews, and/or conduct selection interviews with proposers. The Committee shall make a recommendation of award of the best proposal and the resulting negotiated agreement. The committee reserves the right to investigate the reputation, integrity, skill, business experience and quality of performance under similar operations before making a final decision, which will be based on bothan objective and subjective comparison of the proposals.

Committee members shall not be contacted by the Proposer during the proposal preparation and selection process, unless otherwise noted herein.

Compliance with Laws and Regulations:

Each proposer shall comply with all Federal, State and Local regulations concerning this type of service.

PROPOSAL QUESTIONS:

All questions concerning this RFP must be submitted in writing to:

Joseph Sloan
Deputy Director, Utilities – Engineering Services
1931 Allens Lane
Evansville, IN 47720

Phone: (812) 421-2121 EXT 2262
jsloan@ewsu.com

The Utility discourages verbal or written communication pertaining to questions on this RFP with any Utility employee or representative, other than the Deputy Director, Utilities - Engineering, during the course of this solicitation. All questions must be submitted through writing to the Deputy Director , who will obtain answers and issue responses to all interested vendors in the form of addenda no later than Thursday, July 5th, 2018. The deadline for submitting questions is Friday, June 29th, 2018 at 4:00 P.M. (CST). Failure to have all information as requested may cause the respondent’s proposal to be rejected. All and any addenda are to be signed and returned with the original proposal to be considered responsive.

PROPOSAL CONTENT AND REQUIREMENTS:

Proposals should be submitted under company letterhead stationery with the information required in this RFP. **Each section must be labeled and in the order listed below.** Failure to comply may deem a proposal non-responsive. Proposals do not require a Certified Check or Bid Bond for submission. As a minimum, proposals must include the following:

COVER LETTER: The cover letter shall be addressed to:

Evansville Water & Sewer Utility
1 NW Martin Luther King Jr Blvd, Room 104
Evansville, IN 47708

The cover letter must consist of:

- 1.) Identification of Proposer, including name, address and telephone number.
- 2.) Acknowledgement of receipt of all RFP addenda, in any.
- 3.) Name, title, address and telephone number of contact person during the period of proposal evaluation.
- 4.) Signature of a person authorized to bind Proposer to the terms of this proposal.
- 5.) Copy of the RFP with requested information filled out therein.

INDEX:

TECHNICAL PROPOSAL:

1. Qualifications, related experience and a minimum of three (3) references of the proposer. This section of the proposal should establish the ability of the proposer to satisfactorily perform the lease and fleet management services by reason of:
 - a. Experience in performing work of a similar nature.
 - b. Demonstrated competence in the services to be provided.
 - c. Strength and stability of the firm.
 - d. Staffing capability.
 - e. Supportive client references.
2. Proposers shall provide a brief profile of the individual or firm, including the year founded; form of the organization (corporation, partnership, sole proprietorship); number, size, and location of offices; and number of employees.
3. Proposers shall provide a detailed description of the fleet management services offered as described in the Scope of Services, including but not limited to:
 - a. Open-ended lease.
 - b. Physical damage program.
 - c. Vehicle resale process.

- d. Calculation formula on pricing of vehicles.
- e. Ability of proposer to sell vehicles in the Utility's current fleet.
- f. Optional Equipment Packaging

4. Proposers shall provide a general description of the individual or firm's financial condition and identify any conditions, e.g., bankruptcy, pending litigations, planned office closures, impending merger, which may impede Proposer's ability to provide lease and fleet management services.

5. Proposer shall describe the firm's experience in performing like services of a similar nature for public transportation agencies, municipalities, or other government agencies.

6. Proposers shall identify subcontractors (such as maintenance facilities) by name, address, and telephone number.

FLEET LEASING AND MANAGEMENT PROGRAM PLAN:

Proposers shall provide a narrative that addresses the services they are proposing as outlined in the Scope of Services. The narrative should show the Proposer's understand the Utility's needs and requirements. Throughout the narrative, the Proposer shall include references for each area of services they are proposing. This section should also address the Proposer's plan to fulfill its obligations for the services.

COMPLETED LEASE AND POTENTIAL ADDITIONAL SERVICES PRICING FORMS:

ITEMIZED RATE SCHEDULE FOR LEASE EXPENSES PER VEHICLE AND SPECIFICATIONS OF PROPOSED VEHICLES:

CERTIFICATION AND/OR ACKNOWLEDGEMENT FORMS REQUIRED BY THE UTILITY:

COPY OF COMPANY'S STANDARD LEASE AGREEMENT AND OTHER RELATED CONTRACT DOCUMENTS:

End of Proposal Content & Requirements

PROPOSAL SUBMISSION AND WITHDRAWAL:

Five (5) completed and identical responses to this RFP must be submitted to the Utility in sealed envelopes or boxes marked "**EVANSVILLE WATER & SEWER UTILITY FLEET LEASING AND MANAGEMENT PROGRAM**"

Proposals will be received at: Evansville-Vanderburgh County Purchasing Department
 Civic Center Complex, Room 323
 1 NW Martin Luther King Jr Blvd
 Evansville, IN 47708

Proposals are due by 1:30 p.m. (CST), Tuesday, July 10th, 2018. Proposals received after that time will be returned unopened to the sender. Due to the irregularity of the mail, the Utility cautions Proposers to assure actual delivery of proposals prior to the deadline. Once opened, proposals become the property of the Utility and cannot be withdrawn.

To avoid disclosure of contents to competing proposers during the process of negotiation, only the name of the Proposer will be read aloud at the public opening.

SCOPE OF SERVICES:

The Utility requires vehicles on a lease basis satisfying the specifications described in this section and may potentially require the additional services described in this section on an “as needed” basis. Proposers are expected to submit proposals that address all portions of this section. If a Proposer is unable to satisfy every element of this section but chooses to submit a proposal anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. The Utility will review any exceptions taken but, at its sole discretion, may determine the proposal non-responsive to the Utility’s requirements and remove it from further consideration.

A. LEASE REQUIREMENTS:

For evaluation purposes, the Utility is requiring all Proposers to use the following lease parameters. Upon award, the Utility will negotiate with the awarded vendor the appropriate lease parameters the Utility deems necessary for each individual vehicle leased.

The following represents the Utility’s requirements for a lease:

Five (5) year open-ended Lease with no mileage restrictions.

Vehicles must be depreciated at 1.5% per month with a 10% Residual Book Value.

Awarded vendor must supply End of Term Balance at the end of the 60-month term.

List all other applicable fees and charges.

Define reporting capabilities including monthly management reports, comprehensive invoicing, and electronic capabilities.

B. SERVICE AND MAINTENANCE REQUIREMENTS:

The Utility shall keep and maintain each vehicle in normal operating condition and be responsible for making sure all routine service, maintenance, and repairs are performed to maintain the warranty.

C. RISK MANAGEMENT / PHYSICAL DAMAGE REQUIREMENTS (Loss of, Theft, or Damage Coverage)

As The Utility deems necessary it may request this service to be included in select instances.

Does your company provide this program: YES ____ NO ____

If yes please include the cost of this program in the pricing section and provide detail on your program including but not limited to: deductibles and location(s) of service

D. DESCRIPTION / WORK STATEMENT:

Program Organization and Management

The awarded vendor shall establish and maintain an appropriate organizational structure to enable local management of this contract. Documentation supporting the awarded vendor’s ability to service the contract (including but not limited to office locations) should be included with the proposal submission. All ordering will originate directly from the Utility.

Vehicle Quantities and Locations

The Utility fleet targeted to be satisfied by this lease contract consists of over eighty (80) light duty vehicles. **THIS IS A NON-GUARANTEED AMOUNT CONTRACT.** The Utility reserves the right to order any amount of leased vehicles and additional services it deems in the best interest of the Utility. Attached in a separate document is the list of the Utility fleet. The Utility will either award a sole-source contract to a vendor that can provide all services requested in this proposal or to multiple vendors that can demonstrate an effective and efficient partnership pertaining to the delivery of services under this contract.

Vehicle Mileage and Term

The awarded vendor shall be able to support vehicle return and replacement as specified in the contract. The awarded vendor may propose, and the Utility may consent to, a desired timeframe or mileage interval different than levels requested by the Utility, if such intervals provide advantages to the awarded vendor, Utility, or both, such as lower lease prices due to better vehicle resale potential.

Vehicle Inspection

All vehicles leased under this contract shall be inspected, at which point vehicle inspection documentation will be provided indicating the general condition of the vehicle.

Condition of Leased Vehicles

Each vehicle furnished under this contract shall be of good quality, in safe operating condition, and the model year of the ordering period. The Utility shall accept or reject the vehicles promptly after receipt. If the Utility determines that any vehicle is defective or unsafe at delivery, the Utility shall promptly inform the awarded vendor in writing.

Optional Equipment Packaging

Each vehicle shall, during the lease period, be fitted with the following aftermarket equipment:

Pickup Trucks: Spray-in Bed Liner, Metal Tool Box, Cab Length Running Boards and Cab Mounted Directional Light Bars

Delivery Vehicles: Directional Light Bars

Passenger Vehicles: Front and Rear Compact Strobe Lights Operated from Single Dash Mounted Switch

The vendor must provide a written plan on how each vehicle is to be equipped, who owns and maintains said equipment, and what happens with optional equipment at the end of the lease period.

DELIVERIES OR PERFORMANCE

Term of Contract and Period of Performance

This contract consists of a one (1) year period with four (4) 1-year option period(s). Vehicles ordered at any point under this contract are expected to remain in use for approximately five (5) years. The awarded vendor's responsibilities under this contract and period of performance will cease when the last vehicle furnished under the contract has been returned to the awarded vendor, provided there are no remaining issues in dispute.

Ordering Periods

The ordering periods under this contract will extend as follows. Exact dates will be specified in the contract upon award.

First Ordering Period – Date of award through one calendar year

Second Ordering period – Expiration of First Ordering Period through one calendar year.

Third Ordering period – Expiration of the Second Ordering Period through one calendar year.

Fourth Ordering period – Expiration of Third Ordering Period through one calendar year.

Fifth Ordering Period – Expiration of Fourth Ordering Period through one calendar year.

Option to extend the Term of Contract

The Utility may extend the term of this contract by written notice to the awarded vendor within sixty (60) days prior to the expiration of the current initial contract. If the Utility exercises this option, the extended contract shall be considered to include this option clause

Delivery Schedule

The Utility requests vehicle delivery within the following period after receipt of an order for a given vehicle: ninety (90) days. In the event delivery cannot be completed within this period, the awarded vendor shall notify the Utility when it becomes aware it cannot meet the schedule and shall indicate the reason for delay and a projected delivery date. The Utility reserves the right to cancel the order at that time without cost to the Utility. In any event, the Utility's obligation to pay does not commence until the Utility accepts delivery of a vehicle from the awarded vendor.

Reporting Requirements

The third and ninth months in each ordering period, the awarded vendor shall meet with the Utility to discuss a contract status report. This report shall cover all vehicles delivered, or otherwise in the possession of the Utility at any time during the previous six-month period. A separate section of the report shall address outstanding undelivered orders. The reports shall include, at a minimum, the following information for each vehicle: vehicle year, make, and model; vehicle identification number; unit number (assigned by the Utility); date of delivery; months in service. This report should be presented in a spreadsheet product-compatible with Microsoft Excel and is preferred to be accessible online monthly. The awarded vendor shall provide two hard copies and two electronic copies of the report. The Utility will review this information and compare it to the Utility's records to detect potential inconsistencies requiring resolution.

The Utility may also request additional meetings with the awarded vendor in relation to this agreement. The awarded vendor will work in good faith to meet with the Utility for any additional meetings in a timely fashion.

End of Lease Options (Open-End Lease)

At the end of lease term, the Utility may:

- (1) Extend the lease at term end
- (2) Purchase the vehicle from the awarded vendor for the end of term obligation (Reduced Book Value plus other charges)
- (3) Turn the vehicle in to be disposed of by awarded vendor, with the Utility gaining any equity over the balance

When turning vehicles into the awarded vendor, the awarded vendor will:

- (1) Check vehicle in with a written report

(2) Within four weeks, awarded vendor will communicate to the Utility a minimum market value for vehicle based on at least two offers or bids.

Funding Information

This contract does not, in itself, order any specific vehicles, nor does it create an obligation of funds. The Utility obligates funds through issuance of separate documents labeled "purchase orders." Prior to placement of orders, the Utility expects to issue purchase order(s) containing sufficient funding to cover the projected need through the end of the then-current ordering period. If additional orders create the need for funding in excess of amounts previously obligated, the Utility will obligate additional funding to cover the shortfall. The awarded vendor and the Utility will each monitor funding levels to ensure adequate funding is always in place to make payments required under this contract. In the event the awarded vendor believes a potential shortfall exists, the awarded vendor shall immediately notify the Utility and the parties shall take necessary action to address the situation.

Notice Regarding Availability of Annual Appropriations

Orders placed under this contract will be funded by annual appropriations. The Utility is budgeting resources for this program and intends to obligate amounts sufficient to cover projected payments over twelve-month periods coinciding with the ordering periods. Depending on the negotiated alternative selected, orders may be subject to availability of appropriations for future fiscal years. Notwithstanding the Utility does indicate, by placement of orders under this contract, its intent to continue to lease the ordered vehicles for the length of time specified in the contract. Other than for reasons of default or convenience as authorized by applicable termination clauses, the parties acknowledge that orders will be cancelled, and obligation of the parties will cease, only in the event of non-appropriation or if the Utility's requirement no longer exists.

Invoice Instructions

Detailed invoicing instructions will be negotiated between the Utility and the selected vendor. Any credits due the Utility shall be separately identified on the invoice and shall be applied against outstanding charges due to the awarded vendor.

SPECIAL CONTRACT REQUIREMENTS

Insurance and Liability

(a) The Utility is insured for liability coverage. The Utility shall be responsible for damage to:

(1) Leased vehicles where such damage is not beyond economical repair, but the awarded vendor shall be liable for the following:

- i. normal wear and tear,
- ii. loss or damage caused by the negligence of the awarded vendor, its agents, or employees, and
- iii. damage covered by the manufacturer's warranty or damage attributable to a manufacturing defect; and

(2) Property of third persons, or the injury or death of third persons, where such damage results from the fault, negligence, or wrongful act or omission of the Government, its agents, or employees.

(b) The awarded vendor shall provide and maintain insurance covering its liabilities in amounts of at least \$1,000,000.00 combined single limit.

- (c) The awarded vendor shall certify to the Utility in writing that the required insurance has been obtained. The policies evidencing required insurance should contain an endorsement to the effect that any cancellation or any material change adversely affecting the contract is to be performed as prescribed, or until 30 days after written notice to the Utility, whichever period is longer. The policies shall exclude any claim by the insurer for subrogation against the Utility by reason of any payment under the policies.

SIGNATURE SHEET

Evansville Water & Sewer Utility

RFP: FLEET LEASING AND MANAGEMENT PROGRAM

I, the undersigned, do hereby acknowledge I have read all the requests listed herein and have submitted my proposal accordingly. I have submitted all documentation required.

Company Name: _____

Principal Location of the Company: _____

Authorized Principal in Charge of Project: _____

Type or print name as signed above: _____

Direct telephone: (_____) _____

Fax Number: (_____) _____

Cell Phone: (_____) _____

Email Address: _____

Local Location if different from above: _____

Authorized Person in Charge of Project at this Location: _____

Signature: _____

Type or print name as signed above: _____

Direct telephone: (_____) _____

Fax Number: (_____) _____

Cell Phone: (_____) _____

Email: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

PROPOSER CONFLICT OF INTEREST STATEMENT

STATE OF INDIANA, CITY OF _____ Before me, the undersigned authority, personally

appeared _____, who was duly sworn disposes and states:

- 1. I am the _____ of _____, with a local office in _____ and principal office in _____.
- 2. The above named entity is submitting a Proposal for the Evansville Water & Sewer Utility – described as Request for Proposal Fleet Leasing and Management Program.
- 3. The Affiant has made diligent inquiry and provides the information contained in the Affidavit based upon his/her own knowledge.
- 4. The Affiant states that only one submittal for the above proposal is being submitted and that the above named entity has no financial interest in other entities submitting proposals for the same project.
- 5. Neither the Affiant nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraints of free competitive pricing in connection with the entity’s submittal for the above proposal. This statement restricts the discussion of pricing data until the completion of negotiations if necessary and execution of the Contract for this project.
- 6. Neither the entity nor its affiliate, nor anyone associated with them, is presently suspended or otherwise ineligible from participation in contract letting by any local, State, or Federal Agency.
- 7. Neither the entity nor its affiliates, nor anyone associated with them has any potential conflict of interest due to any other clients, contracts, or property interests for this project.
- 8. I certify that no member of the entity’s ownership or management is presently applying for an employee position or actively seeking an elected position with the Evansville Water & Sewer Utility, the City of Evansville or Vanderburgh County.
- 9. I certify that no member of the entity’s ownership or management, or staff has a vested interest in any aspect of Evansville Water & Sewer Utility, City of Evansville, Vanderburgh County.
- 10. In the event that a conflict of interest is identified in the provision of services, I, on behalf of the above named entity, will immediately notify the Evansville Water & Sewer Utility.

DATED this _____ day of _____, 2018.

(Affiant)

Printed/Typed Name and Title

Sworn to and subscribed before me this _____ day of _____, 2018.

Personally Known _____ Or produced identification _____

Identification type: _____

Notary Public-State of _____

Printed, typed or stamped commissioned name of notary public.

My commission expires: _____

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

EXHIBIT A

Existing Evansville Water & Sewer Utility Fleet Information

Vehicle Year	Vehicle Class	Vehicle Description	Dept - #	Approximate Mileage
2000	Light Utility	2000 FORD F350 FLAT BED	Water - 209	136,001
2000	Passenger	2000 FORD TAURUS	Water-257	110,434
2001	Passenger	2001 FORD TAURUS	Water - 242	130,752
2002	Passenger	2002 FORD TAURUS	Water-200	107,897
2003	Light Truck	2003 FORD F-150 XL	Sewer - 555	135,247
2004	Light Truck	2004 FORD RANGER PU	Water - 269	106,612
2005	Light Truck	2005 FORD F250	Water - 229	92,060
2006	Passenger	2006 FORD FREESTAR	Sewer - 254	110,920
2006	Passenger	2006 Ford Explorer 4X4	Sewer - 524	103,160
2007	Light Truck	2007 FORD Ranger	Water - 256	123,350
2007	Light Truck	2007 FORD Ranger	Water - 249	122,738
2007	Light Truck	2007 FORD Ranger	Water - 239	106,029
2007	Light Truck	2007 FORD Ranger	Water - 255	100,782
2007	Light Truck	2007 FORD Ranger	Water - 236	92,862
2007	Light Truck	2007 FORD Ranger	Water-238	92,775
2007	Light Truck	2007 FORD Ranger	Water - 253	87,796
2007	Light Truck	2007 FORD Ranger	Water - 203	73,342
2011	Light Truck	2011 FORD F150	Water - 281	133,350
2011	Light Truck	2011 FORD F150	Water-241	119,683
2011	Light Truck	2011 FORD F150	Water - 280	113,181
2011	Light Truck	2011 FORD F-150 CREW CAB	Sewer - 507	112,586
2011	Light Truck	2011 FORD F-150 CREW CAB	Sewer 506	100,089
2011	Light Truck	2011 FORD F150	Water-226	97,403
2011	Light Utility	2011 FORD F350 Flatbed	Water - 244	95,471
2011	Light Truck	2011 FORD F150 Crew Cab	Water-290	82,445
2011	Light Truck	2011 FORD F150 Crew Cab 4x4	Water-225	77,643
2011	Light Truck	2011 FORD F-150	Sewer - 508	77,222
2011	Light Truck	2011 FORD F150 Crew Cab	Water - 214	75,747
2011	Light Utility	2011 FORD F250 With Utility Bed	Water - 262	68,922
2011	Light Utility	2011 FORD F250 With Utility Bed	Water-231	63,065
2011	Light Utility	2011 FORD F350 Flatbed	Water - 210	56,576
2011	Light Utility	2011 FORD F250 With Utility Bed	Water - 246	51,955
2011	Light Truck	2011 F-150 CREW CAB	Water - 258	39,250
2011	Light Utility	2011 FORD F250 With Utility Bed	Water - 245	36,105

2011	Light Truck	2011 FORD F-150 CREW CAB	Sewer - 514	34,273
2011	Light Utility	2011 FORD F350 Flatbed	Water - 227	12,287
2013	Light Truck	2013 FORD F150	Water-268	93,785
2013	Light Utility	2013 FORD F-350 1 TON	Sewer - 547	85,505
2013	Passenger	2013 FORD Escape 4x4	Water-211	82,338
2013	Delivery Van	2013 FORD Transit Connect Van	Sewer-551	71,074
2013	Light Truck	2013 FORD F150	Water-201	69,159
2013	Light Truck	2013 FORD F-150 4X4	Sewer - 543	67,784
2013	Light Truck	2013 FORD F150	Water-222	60,091
2013	Light Truck	2013 FORD F150 Supercab 4x4	Water-202	60,003
2013	Light Truck	2013 FORD F-150 4X4	Sewer - 542	55,576
2013	Light Truck	2013 FORD F-150 4X4	Sewer - 539	48,000
2013	Passenger	2013 FORD ESCAPE 4X4	Sewer - 527	45,884
2013	Passenger	2013 FORD ESCAPE 4X4	Sewer - 528	41,940
2013	Light Truck	2013 FORD F-150 4X4	Sewer - 540	38,303
2013	Light Truck	2013 FORD F150 4x4	Sewer - 544	36,936
2013	Passenger	2013 FORD Escape 4x4	Sewer - 529	36,320
2013	Light Truck	2013 FORD F350 SUPERCAB DUEL WHEEL	Sewer - 509	22,408
2014	Light Truck	2014 FORD F150	Sewer-519	60,179
2014	Light Truck	2014 FORD F-150	Water-206	54,590
2014	Light Truck	2014 FORD F-150	Water-218	47,298
2014	Light Truck	2014 FORD F-150	Water-221	44,042
2014	Passenger	2014 FORD EXPLORER (WAS 288)	Sewer - 505	37,695
2014	Light Truck	2014 FORD F150	Water-260	31,799
2015	Passenger	2015 FORD ESCAPE	Sewer - 504	39,894
2015	Passenger	2015 FORD ESCAPE	Sewer - 525	28,207
2015	Passenger	2015 FORD ESCAPE	Water-250	27,781
2015	Light Truck	2015 FORD F-150 CREW CAB	Water-272	27,132
2015	Light Truck	2015 FORD F350 CREW TRUCK	Sewer - 535	27,068
2015	Passenger	2015 FORD Escape	Water - 200	24,024
2015	Passenger	2015 FORD ESCAPE	Sewer-500	21,016
2015	Passenger	2015 FORD FUSION	Sewer - 550	11,290
2015	Passenger	2015 FORD Fusion	Water-273	10,947
2016	Light Truck	2016 Ford F150	Water-224	46,627
2016	Light Truck	2016 FORD F-350 SD	Sewer-531	24,371
2016	Light Truck	2016 FORD F-350 SD	Sewer-532	18,826
2016	Light Truck	2016 FORD F150 Supercab 4x4	Sewer-510	17,531
2016	Delivery Van	2016 FORD TRANSIT CONNECT	Sewer - 513	15,822

2016	Light Truck	2016 FORD F150	Water-230	15,606
2016	Light Truck	2016 FORD F-350 SD	Sewer-530	14,932
2016	Light Truck	2016 FORD F-350	Sewer - 545	12,631
2016	Passenger	2016 FORD EXPLORER	Sewer - 526	10,815
2016	Light Truck	2016 FORD F-350	Sewer - 534	10,278
2017	Passenger	2017 Ford Escape	Sewer - 518	24,819
2017	Passenger	2017 FORD ESCAPE	Sewer - 589	23,005
2017	Passenger	2017 FORD ESCAPE	Water- 291	15,070
2017	Light Truck	2017 FORD F-150 EXTENDED CAB	Water - 292	11,207
2017	Passenger	2017 FORD Escape	Water-282	9,972
2017	Passenger	2017 Ford Escape	Sewer - 548	5,460
2017	Light Truck	2017 FORD F-150	Water-219	4,878
2017	Light Truck	2017 FORD F-150	Water - 293	3,637
2017	Light Truck	2017 FORD F150	Water-215	650
2017	Light Truck	2017 FORD F-150	Water - 284	454
2017	Light Truck	2017 FORD F150	Water-261	410
2017	Light Truck	2017 FORD F150	Water-217	356
2018	Light Truck	2018 DODGE RAM 3500	Water - 216	-
2018	Light Truck	2018 DODGE RAM 3500	Water - 223	-
2018	Light Truck	2018 DODGE RAM 3500	Water - 220	-
Count	92			

EXHIBIT B

Proposed Vehicle Information

This listing is intended to get a consistent cost comparison and is not intended to include all 2018 vehicle orders. A thorough discussion with the selected lease firm will be required prior to orders being made.

Pickups: All pickups shall have aftermarket: Spray-in Bed Liner, Metal Tool Box, Cab length running boards, Cab mounted directional light bars

½ Ton

- 4 X 2
- Standard Cab
- Long Bed
- Pulse Brake indicator lights
- Tow package

½ Ton

- 4 X 4
- Extended Cab
- Short Bed
- Pulse Brake indicator lights
- Tow package

¾ Ton

- 4 X 2
- Standard Cab
- Utility Frame
- Pulse Brake indicator lights
- Tow package

Delivery Vehicles: All Delivery Vehicles shall have aftermarket: Directional Light Bars

Full Size Delivery Van

- 4 X 2
- ½ Ton Payload
- Mid & Rear doors
- Windows along full length of van (not a panel van)
- Flat cargo area w/slip resistant floor covering
- Tow package

Compact Delivery Van

- 4 X 2
- Mid & Rear doors
- Flat cargo area w/slip resistant floor covering

Passenger Vehicles:

All Passenger Vehicles shall have aftermarket: front and rear compact strobe lights operated from single dash mounted switch

Compact SUV

- AWD
- 4 door
- Hands Free phone capable
- Pulse Brake indicator lights
- All Weather Floor Mats

INDIANA LEGAL EMPLOYMENT DECLARATION

The State of Indiana has enacted a law (I.C. 22-5-1.7) requiring all state agencies and political subdivisions request verification from their contractors that their employees are legally eligible to work in the United States. This Declaration serves as notice that all Contractors doing business with the City of Evansville must, as a term of their contract:

1. Enroll in and verify the work eligibility status of newly hired employees of the contractor through the E-Verify programs (but is not required to do this if the E-Verify program no longer exists); and
2. Verify, by signature below, that the Contractor does not knowingly employ unauthorized aliens.

I, _____, a duly authorized agent of _____ (name of Company), declare under penalties of perjury that _____ (name of Company) does not employ unauthorized aliens to the best of its knowledge and belief.

(Name of Company)

By: _____
(Authorized Representative of Company)

Subscribed and sworn to before me on this _____ day of _____, 20____.

My Commission Expires: _____

County of Residence: _____

Notary Public – Signature

Notary Public – Printed Name

PLEASE SEE <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES> FOR INSTRUCTIONS AND ELECTRONIC REGISTRATION FOR E-VERIFY.