

**ZONING ENFORCEMENT OFFICER  
EVANSVILLE-VANDERBURGH COUNTY AREA PLAN COMMISSION**

**SALARY RANGE**

**INITIATION \$31,224**

**SIX MONTHS \$32,711**

**POSITION GRADE**

**COMOT V**

The Evansville-Vanderburgh County Area Plan Commission is currently taking applications for its Zoning Enforcement Officer position. The Area Plan Commission is the land use planning agency for the City and County, and primarily administers the Zoning and Subdivision Codes. This is a highly responsible position in a team oriented and often fast-paced setting.

Incumbent must learn to make practical application of zoning, sign, and subdivision code regulations. Must possess excellent written and verbal communication and organizational skills. The successful candidate must be detail oriented, have exceptional computer skills, have the ability to learn quickly, multi-task on work items, and correctly read maps. A valid drivers' license is required.

Employee is primarily responsible for receiving complaints, investigating alleged violations, conducting on-site inspections, and maintaining confidential inspection files. In addition, the Zoning Enforcement Officer will assist the public at the APC office counter and on the phone regarding land development issues/filings, will review site plans, attend Site Review Committee and other meetings, and issue improvement location permits, etc.

Submit resume or application by December 5, 2018 to: Area Plan Commission, Room 312, Civic Center Administration Building, 1 NW Martin Luther King Jr. Blvd., Evansville, IN 47708-1833; or by email at [kyokel@evansvilleapc.com](mailto:kyokel@evansvilleapc.com). An Equal Opportunity Employer.