

STATEMENT OF CLAIM

- YOU ARE THE PLAINTIFF; THE PERSON(S) YOU ARE SUING IS/ARE THE DEFENDANTS.
- DO NOT SIGN ANYWHERE UNTIL BACK IN OUR OFFICE OR IN FRONT OF A NOTARY.
- IF IT IS NOT HIGHLIGHTED, DO NOT FILL IT OUT.
- YOU WILL NEED SOMETHING FOR US TO ATTACH FOR THE JUDGE TO READ AS TO WHY YOU ARE SUING. ANYTHING YOU HAVE IN YOUR FAVOR OR JUST A SIMPLE WRITTEN ACCOUNT OF WHAT HAPPENED WILL WORK.
- YOU MUST HAVE A RESIDENTIAL ADDRESS FOR THE DEFT; YOU CANNOT SERVE THEM AT WORK FOR THE FIRST TIME.
- THE GREEN SHEET IS CONFIDENTIAL INFORMATION BECAUSE IT DOES ASK FOR SOCIAL SECURITY NUMBERS AND DATE OF BIRTHS. IT IS NOT OPEN TO THE PUBLIC; IT IS FOR OUR USE ONLY. YOU DO NOT HAVE TO HAVE THE DEFT.'S SOCIAL SECURITY # OR DATE OF BIRTH OR LIST YOUR OWN.

\$97 - FILING FEE (INCLUDES GOING BY CERTIFIED MAIL)

\$28 - SHERIFF'S FEE (ADDITIONAL TO FILING FEE)

\$10 - EACH ADDITIONAL DEFT

IF YOU DECIDE NOT TO GO BY SHERIFF AND THE DEFENDANT DOES NOT SIGN FOR THE CERTIFIED MAIL, YOU WILL HAVE TO COME BACK, FILE MORE PAPERWORK, POSSIBLY GET A NEW COURT DATE, PAY THE \$25 AND SEND IT BY SHERIFF. YOU CAN CALL WITH THE CAUSE # AND SEE IF THE DEFT. GOT SERVICE OR NOT.

IF FILING AS AN LLC OR INC THERE IS A CAP OF \$1,500 W/O AN ATTORNEY

STATE OF INDIANA)
)
VANDERBURGH COUNTY)

SS: IN THE VANDERBURGH SUPERIOR COURT
SMALL CLAIMS DIVISION

YOUR NAME(S)

PLAINTIFF(S)

CAUSE NO. 82D0 - -SC-_____

VS.

PERSON(S) YOU ARE

SUING
DEFENDANT(S)

STATEMENT OF CLAIM

TO THE CLERK:

PLEASE SUMMONS THE DEFENDANT(S) TO APPEAR IN COURT TO ANSWER THIS CLAIM ON

REASON YOU ARE SUING

PLAINTIFF(S) ASK JUDGMENT AGAINST DEFENDANT(S) FOR \$ **AMOUNT** PLUS INTEREST FROM ____/____/____ AT THE RATE OF ____% PER ANNUM PLUS \$97.00 COURT COSTS OF THIS PROCEEDING. **THERE WILL BE A \$10.00 SERVICE FEE FOR EACH ADDITIONAL DEFENDANT AND A \$28.00 SERVICE FEE IF SERVICES SENT BY SHERIFF.**

PLAINTIFF(S)

PLAINTIFF(S)

COUNSEL FOR PLAINTIFF(S)

AFFIDAVIT

PLAINTIFF(S) STATE(S) AWARENESS OF THE PENALTY OF PERJURY AND THAT THE DEFENDANT(S) IS/ARE NOT NOW SERVING IN THE ARMED FORCES OF THE UNITED STATES.

PLAINTIFF(S)

PLAINTIFF(S)-COUNSEL FOR PLAINTIFF(S)

(SERVE ONLY ONE DEFENDANT-INSERT COMPLETE ADDRESS)

PLEASE SERVE:

DEFENDANT'S NAME

ADDRESS

CITY, STATE AND ZIPCODE

I/We hereby certify that the foregoing or attached Court Record or document complies with all the requirements of Trial Rule 5(G) with regard to information excluded from the public record under Administrative 9(G)

SERVE BY: (CIRCLE ONE)

SHERIFF

CERTIFIED MAIL

NOTICE TO APPEAR

THE PLAINTIFF(S) ASK(S) JUDGMENT IN THIS COURT AGAINST YOU FOR \$ _____ **AMOUNT** _____. YOU OR YOUR ATTORNEY MUST APPEAR THIS CLAIM ON THE _____ DAY OF _____, 20____, AT _____:_____ AM/PM, IN THE SMALL CLAIMS DIVISION OF THE VANDERBURGH SUPERIOR COURT, ROOM 223, COURTS BUILDING, 825 E Sycamore St. (812) 435-5166 EVANSVILLE, INDIANA, 47708, OR JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU IN THE AMOUNT PROVEN BY THE PLAINTIFF(S). IF JUDGMENT IS ENTERED AGAINST YOU, YOUR EARNINGS MAY BE GARNISHED OR YOUR PROPERTY MAY BE ATTACHED TO SATISFY THE JUDGMENT.

IF YOU ARE UNABLE TO APPEAR IN COURT AT THE ABOVE TIME, YOU MUST FILE A WRITTEN MOTION REQUESTING A CONTINUANCE PRIOR TO THE DATE YOU ARE TO APPEAR. IF YOU DESIRE TIME TO PAY, YOU MAY MAKE SUCH A REQUEST TO THE PLAINTIFF'S ATTORNEY OR THE PLAINTIFF(S).

IF YOU APPEAR AND DENY THE CLAIM, A TRIAL DATE WILL BE SET. IF YOU HAVE A CLAIM FOR RELIEF AGAINST THE PLAINTIFF(S) ARISING FROM THE SAME TRANSACTION OR OCCURRENCE, YOU MUST INFORM THE COURT AT THE FIRST HEARING.

NOTICE OF THE DEFENDANT'S RIGHT TO A JURY TRIAL AND THAT SUCH RIGHT IS WAIVED UNLESS A JURY TRIAL IS REQUESTED WITHIN TEN (10) DAYS AFTER RECEIPT OF THE NOTICE OF CLAIM; THAT ONCE A JURY TRIAL REQUEST HAS BEEN GRANTED, IT MAY BE WITHDRAWN WITHOUT THE CONSENT OF THE OTHER PARTY OR PARTIES AND WITHIN TEN (10) DAYS AFTER THE JURY TRIAL REQUEST HAS BEEN GRANTED, THE PARTY REQUESTING A JURY TRIAL SHALL PAY THE CLERK THE ADDITIONAL AMOUNT REQUIRED BY STATUTE TO TRANSFER THE CLAIM TO THE PLENARY DOCKET; OTHERWISE, THE PARTIES REQUESTING A JURY TRIAL SHALL BE DEEMED TO HAVE WAIVED THE REQUEST.

Carla J. Hayden, CLERK

BY: _____
DEPUTY CLERK, SMALL CLAIMS DIVISION