

Online Permitting

Evansville Vanderburgh Area Plan Commission

For questions about applying online call 812-435-5226

or

Email contactus@evansvilleapc.com

To access our online permitting applications, visit the Area Plan website (<https://www.evansvillegov.org/county/departments/division.php?structureid=268>) and click on the **ONLINE APPLICATION** under permitting.

Contact Us

 Staff Directory

In This Department

Permitting  1
Subdivisions
Zoning
Zoning Appeals
Area Plan Commission
Board of Zoning Appeals
Site Review Committee

Topics of Interest

Meeting Schedules, Filing Deadlines & Agendas
Subdivision Data Search

Residential Single Family / Accessory Structures

A permit is required for any improvement including new structures, additions, and accessory structures, i.e. yard barns, pools, etc. Plans are to be submitted to the Area Plan Commission office for review by staff. Please refer to the ILP application for more detail on the requirements for submittal. After staff review and approval, a permit can be issued over the counter. We are located at 1 N.W. Martin Luther King Jr. Blvd., Room 312, Evansville, IN 47708.

Apply online  2 for select permit types. Currently New Single Family Homes, Residential Additions, Accessory Buildings and On Premise Sign permits are available. Other permit types will be added soon.

- Standards for Principal Buildings on Individual Lots (Table A)
- Improvement Location Permit Application
- Sample Residential Site Plan
- Utility Contacts - Easements

Home

Citizen Self Service

Permits and Inspections

Contact Us



Permits and Inspections Apply Online

NOT ALL PERMITS ARE AVAILABLE ONLINE. If you don't see the permit you need listed, please do not apply online.

Select the project/activity

AREA PLAN COMMISSION

Select	Code	Project Description
Select	Z165	CHANGE OF BUSINESS
Select	Z150	COMMERCIAL REMODELING
Select	Z135	ON-PREMISE SIGNS - On-Premise Signs (Site Plan Required)
Select	Z110	RES ACC - Shed, Pool, Detached Garage. (Site Plan Required)
Select	Z101	RESIDENTIAL ADDITION - (Site Plan Required)
Select	Z100	SINGLE FAMILY - New Single Family Home. (Site Plan Required)

BUILDING COMMISSION

Select	Code	Project Description
Select	E131	ELECTRIC COMMERCIAL
Select	E130	ELECTRIC RESIDENTIAL
Select	E140	ELECTRIC VECTREN
Select	F130	FIRE ALARM

Select the type of permit you are applying for by clicking on the 'Select' next to the project description under the AREA PLAN COMMISSION section. For this example, I am going to choose **RES ACC – Shed, Pool, Detached Garage (Site Plan Required)**.

Home

Citizen Self Service

Permits and Inspections

Permits and Inspections

Apply Online

Search for the location

You must associate a location (address) with this project. Use this page to search for location Number and Street Name - do not enter direction (N, S, SE,..) or street type (St. Dr. Ln...).

Location

House Number

1100

Street Name

Parrett

Name

Owner

Parcel ID

Search

When entering an address, ONLY use the House Number and Street Name field. DO NOT enter direction or street type.

Example: 123 N Main Street. Only 123 and Main should be entered. Leave off N and Street.

Do not use the Owner and Parcel ID field.

- Home
- Citizen Self Service
- Permits and Inspections**
- Contact Us

Permits and Inspections

Apply Online

[Return to Project Selection](#)

Select the location

If the location is not listed, you can [modify your search](#) or try a [new search](#).

1 Location(s) found

Location/Subdivision	Owner Name	Parcel ID	Select
1100 PARRETT ST / GOODSSELLS ENLARGEMENT	CITY OF EVANSVILLE	82-06-32-022-015.001-029	Select and Continue



On this next page, you may be given an option of several addresses. Choose the one that is the one you are pulling a permit for.

Example: 123 N Main St. Since you can only enter house number and street name, 123 S Main Street may populate as well. Chose the address you are applying for.

Click **'Select and Continue'** at the right of the screen next to that address.

Permits and Inspections Apply Online

Details of project/activity

Department: AREA PLAN COMMISSION
Project: RES ACC - Shed, Pool, Detached Garage. (Site Plan Required)

Describe location
DETACHED GARAGE

Describe project/activity
BE AS SPECIFIC AS POSSIBLE HERE. INCLUDE WIDTH, LENGTH AND HEIGHT (GROUND TO PEAK)
(120 character limit)

Your role in project *
CONTRACTOR

Reason for applying

Estimated cost
1000

Proposed start date
03/30/2020

Proposed end date
04/03/2020

Describe scope of project here in as much detail as possible.

Estimated cost of labor and materials must always be listed. Do not use commas or periods in your proposed cost.

Contractor is involved or owner is acting as contractor
 I will enter applicant information, no contractor is involved

Contractor (or applicant if no contractor) *

Owner is acting as the Contractor
 Select from a list of all Contractors
 Enter the Contractor values manually

Select contractor type here. You will be prompted to complete information depending on the type chosen.

Name *
CITY OF EVANSVILLE

Phone *
required format 999-999-9999
812-435-5979

Email *
mlwirth@evansvilleapc.com

Additional information

Any additional information you would like to provide

ENTER ANYTHING EXTRA THAT WE NEED TO KNOW ABOUT THE JOB

Continue

When application is complete, 'Continue' to move to next page

Fill out the online application in **as much detail as possible**. Enter something in each field if possible. The information you enter in this page is what will establish whether the permit can be issued as applied for.

Select Contractor
(click letters to list associated names)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

	Contractor ID	Type	Contractor Name	City	State
Select	220122	RESIDENTIAL BUILDING	ABNEY, CHRIS L	CHANDLER	IN
Select	225950	FIRE SPRINKLER	ACKLEY, JON R	CARMEL	IN
Select	222363	PLUMBING	ADAMS, MARK A	BOONVILLE	IN
Select	224633	TILE AND MARBLE	ADAMS, STEVEN C	NEWBURGH	IN
Select	222416	ELECTRICAL MASTER	ADKINS, CHRIS S	CHANDLER	IN
Select	316927	ELECTRICAL MASTER	ADKISSON, MONTE A	WARRENSBURG	MO
Select	374780	EXCAVATING	ADLER, DOUGLAS VINCENT	HAUBSTADT	IN
Select	222275	EXCAVATING	ADLER, KENNY	EVANSVILLE	IN

Cancel

When contractor name is found, click 'Select'.

Permits and Inspections

Apply Online

Review

Location		change
Location	1100 PARRETT ST	
Owner Name	CITY OF EVANSVILLE	
Parcel ID	82-06-32-022-015.001-029	
Project/Activity		change
Department	AREA PLAN COMMISSION	
Project	RES ACC - Shed, Pool, Detached Garage. (Site Plan Required)	
Details of Project/Activity		change
Location Description	DETACHED GARAGE	
Project/Activity Description	BE AS SPECIFIC AS POSSIBLE HERE. INCLUDE WIDTH, LENGTH AND HEIGHT (GROUND TO PEAK)	
Your Role in Project	CONTRACTOR	
Reason for Applying	unspecified	
Estimated Cost	1,000	
Proposed Dates	Start: 3/30/2020 End: 4/3/2020	
Contractor Name	CITY OF EVANSVILLE	
Address		
Phone	812-435-5979	
Fax		
E-mail	mlwirth@evansvilleapc.com	
Additional information	ENTER ANYTHING EXTRA THAT WE NEED TO KNOW ABOUT THE JOB	

Enter the following validation numbers into the box provided. *

Enter these validation numbers into the box below them



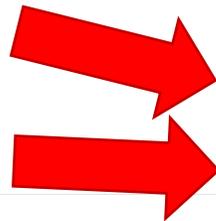
Check the following box to signify acknowledgement

I agree to the following terms.

I hereby acknowledge that the information I am about to submit is 100% accurate. Please note fees are subject to change based on review items. A notification will be sent when fees are ready to be paid.

Submit **Cancel**

This page is an overview of what you are applying for. You can **change** any of the information at this point. **Review the information** before entering the validation code, agreeing to the terms and **submitting**.



Permits and Inspections

Apply Online

Confirmation

 **Thank you.** Your application has been submitted on **3/30/2020**. Your application reference is **135213**.

You may want to print this page for your records.

To check the status of your application:

- Call our offices at: 812 436-7867
- [Check the status of your application online](#)
- [View/select payable items](#)
- [Pay all payable items now](#)

Attach one or more documents

- Use the **Choose File** button to select a document to attach.
- As each document is selected, an additional file selection button will appear, allowing you to select multiple documents.
- Click the **Upload** button to upload the selected attachment(s).

Choose File No file chosen

Upload [Cancel](#)



To upload any plans, use the attachment options here. If the permit you chose said Site Plan Required, attach it now.

This page shows you an application number as your confirmation. This information will also be sent in a receipt to the email provided on the application. Keep this # for future reference.

Location

Location

Owner Name

Parcel ID

Project/Activity

Department

AREA PLAN COMMISSION

Project

RES ACC - Shed, Pool, Detached Garage. (Site Plan Required)

Details of Project/Activity

Location Description

DETACHED GARAGE

Project/Activity Description

BE AS SPECIFIC AS POSSIBLE HERE. INCLUDE WIDTH, LENGTH AND HEIGHT (GROUND TO PEAK)

Your Role in Project

CONTRACTOR

Reason for Applying

unspecified

Estimated Cost

1,000

Proposed Dates

Start: 3/30/2020

End: 4/3/2020

Contractor Name

CITY OF EVANSVILLE

Address

Phone

812-435-5979

Fax

E-mail

mlwirth@evansvilleapc.com

Additional information

ENTER ANYTHING EXTRA THAT WE NEED TO KNOW ABOUT THE JOB

Check the following box to signify acknowledgement

I agree to the following terms.

I hereby acknowledge that the information I am about to submit is 100% accurate. Please note fees are subject to change based on review items. A notification will be sent when fees are ready to be paid.

You could now...

- [Use other online services](#)
- [Log out](#)



munisnotifications@evansvillegov.org

Wirth, Megan L

9:17 AM

Activity has occurred on your plan review



Phish Alert

+ Get more add-ins

AREA PLAN COMMISSION has reviewed your plans for application 135213 for RESIDENTIAL ACCESSORY at 1100 PARRETT ST. The status of this review is APPROVED performed by MEGAN WIRTH on 03/30/2020

Please review the Plan View Comments and Conditions on the Citizens Self Serve site for this application.

Your permit application is now ready for payment processing.

To begin payment processing

Please visit the [Munis Self Service | Permits and Inspections](#) page.

Enter your application number 135213 in the "Application reference" Field. Select "Details" Link. Then "Add To Cart" Button. Follow payment processing instructions.

Once payment has been accepted and processed. Please allow up to 24 hours to receive your permit.

If you have questions or need assistance please contact us at 812-435-5226

Thank You

Wait for an email like the one above, then you will be ready to pay for your permit.

Now that you have received the email, go back to our website, under Permitting, choose Apply online again.
(<https://www.evansvillegov.org/county/departments/division.php?structureid=268>)

Contact Us

 Staff Directory

In This Department

Permitting 
Subdivisions
Zoning
Zoning Appeals
Area Plan Commission
Board of Zoning Appeals
Site Review Committee

Topics of Interest

Meeting Schedules, Filing Deadlines &
Agendas
Subdivision Data Search

Residential Single Family / Accessory Structures

A permit is required for any improvement including new structures, additions, and accessory structures, i.e. yard barns, pools, etc. Plans are to be submitted to the Area Plan Commission office for review by staff. Please refer to the ILP application for more detail on the requirements for submittal. After staff review and approval, a permit can be issued over the counter. We are located at 1 N.W. Martin Luther King Jr. Blvd., Room 312, Evansville, IN 47708.

Apply online  for select permit types. Currently New Single Family Homes, Residential Additions, Accessory Buildings and On Premise Sign permits are available. Other permit types will be added soon.

- Standards for Principal Buildings on Individual Lots (Table A)
- Improvement Location Permit Application
- Sample Residential Site Plan
- Utility Contacts - Easements

- Home
- Citizen Self Service
- Permits and Inspections**
- Contact Us

Permits and Inspections

Use this page to apply for new Permits, or search for existing Permits and Inspections

New permit applications

[Click to Apply Online](#)

Search for existing Permits and Inspections

Enter your search criteria below. For best results, use your Application Reference number.

Online payments can now be made.

Location

House number

Street name

Owner/Contractor Name

Owner/Contractor ID

Parcel ID

Application reference

Status

- Active Applications only
- Unperformed Inspections only
- Remember these values
(not recommended on public or shared devices)

Search

Reset



Click on the Permits and Inspections link to the left.

Once on this screen, enter the Application number you received as confirmation into the Application reference box and hit search.

Permits and Inspections

Search Results

[1 Application](#) | [0 Inspections](#)

[Modify Search](#) | [New Search](#)

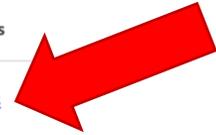
Show active Applications only

Home
Citizen Self Service

Permits and Inspections

Applications (1 found)

Location / Subdivision	Owner/Contractor	Parcel ID	Status	Reference	Fees	Due	Details
1100 PARRETT ST / GOODSSELLS ENLARGEMENT	CITY OF EVANSVILLE / CITY OF EVANSVILLE	82-06-32-022-015.001-029	ACTIVE	135213	\$50.00	\$50.00	Details



Contact Us
Search Results
New Search

Show unperformed Inspections only

Inspections (0 found)

Found no Inspections matching the search criteria.

Now you should see the address and cost of the permit. Click on Details to the right.

- Home
- Citizen Self Service

Permits and Inspections

Application reference 135213

[1 Permit](#) | [0 Inspections](#)

Status	ACTIVE / ONLINE
Project/Activity	RESIDENTIAL ACCESSORY
Location	1100 PARRETT ST CITY OF EVANSVILLE
Owner Name	CITY OF EVANSVILLE
Parcel ID	82-06-32-022-015.001-029

[View Application Information](#) | [View Plan Reviews](#)

Permits (1 found)

<input checked="" type="checkbox"/>	Permit Type	Status	Permit Number	Total Fees	Balance Due	Details
<input checked="" type="checkbox"/>	Pay RES ACCESS	REVIEWING		\$50.00	\$50.00	Details Alert

Inspections (0 found)

No Inspections information could be found.

Add to Cart



select Permits/Inspections you would like to pay now, then click "Add to Cart"

* Indicates pending web payments exist that are not reflected in the Payments/Credits amount at this time. Additional payments cannot be made until pending payments have been processed.

You should see your address and permit information again. Click on Add to Cart.



Permits and Inspections

Application reference 135213

Permit fee: RES ACCESS 135213 was added to your shopping cart.
To proceed with payment, click "My Cart" then click "Checkout".

[1 Permit](#) | [0 Inspections](#)

Status	ACTIVE / ONLINE
Project/Activity	RESIDENTIAL ACCESSORY
Location	1100 PARRETT ST CITY OF EVANSVILLE
Owner Name	CITY OF EVANSVILLE
Parcel ID	82-06-32-022-015.001-029

[View Application Information](#) | [View Plan Reviews](#)

Permits (1 found)

<input checked="" type="checkbox"/>	Permit Type	Status	Permit Number	Total Fees	Balance Due	Details
<input checked="" type="checkbox"/>	Pay RES ACCESS	REVIEWING		\$50.00	\$50.00	Details Alert

Inspections (0 found)

No Inspections information could be found.

Add to Cart

select Permits/Inspections you would like to pay now, then click "Add to Cart"

* Indicates pending web payments exist that are not reflected in the Payments/Credits amount at this time.
Additional payments cannot be made until pending payments have been processed.

At this point, click on the 'My Cart' logo at the top right of the screen. You will be given an option at that point to **Checkout**. This will take you to a screen where you will be able to enter your credit card or e-check information. There will be a service fee charged by the company that processes the payments. We cannot remove this fee.

- Home
- Citizen Self Service
- Permits and Inspections
- Plan Reviews
- Contact Us
- Application Details
- Search Results
- New Search

Permits and Inspections

Application reference 128635

Status	HOLD / CLOSED
Project/Activity	RES ELECTRIC ALT/REPAIR
Location	1100 PARRETT ST CITY OF EVANSVILLE
Owner Name	CITY OF EVANSVILLE
Parcel ID	82-06-32-022-015.001-029

When the permit has been issued, the **Status** will show **ISSUED**.

Permits (1 found)

<input checked="" type="checkbox"/>	Permit Type	Status	Permit Number	Total Fees	Balance Due	Details
<input checked="" type="checkbox"/> Pay	ELE R REP	ISSUED	1120738	\$34.50	\$34.50	Details

Inspections (1 found)

<input type="checkbox"/>	Inspection Type	Owner/Contractor	Scheduled	Result	Fee	Balance Due	Details
<input type="checkbox"/> Pay	ELECTRICAL FINAL	CITY OF EVANSVILLE / CITY OF EVANSVILLE			\$0.00	\$0.00	Details Alert

Add to Cart

select Permits/Inspections you would like to pay now, then click "Add to Cart"

When we issue the permit, you will receive an email with the permit attached.