



VANDERBURGH COUNTY SURVEYOR'S OFFICE

Jacob Timmons
Chief Deputy

Linda Freeman, County Surveyor

Doug McDonald, PE, LS
Special Deputy



The Drainage Encroachment Agreement has been revised as of March 2021.

Following is a copy of the Drainage Easement Encroachment Agreement approved by the Vanderburgh County Drainage Board for use by property owners wishing to encroach a drainage easement shown to exist on the recorded plat of a subdivision in Vanderburgh County, Indiana.

DIRECTIONS:

1. THE AGREEMENT MUST BE COMPLETED USING ONLY **BLACK INK**, PER REQUIREMENT OF THE VANDERBURGH COUNTY RECORDER.
2. THE AGREEMENT **MUST BE ACCOMPANIED BY EXHIBITS "A", "B" AND "C"** AS DESCRIBED ON PAGE ONE OF THE AGREEMENT.
3. THE COMPLETED, **NOTARIZED AGREEMENT** MUST BE ACCOMPANIED BY A **BUSINESS CHECK, CASHIER'S CHECK OR MONEY ORDER** MADE PAYABLE TO THE VANDERBURGH COUNTY RECORDER. THE REMITTANCE MUST BE IN THE EXACT AMOUNT APPROPRIATE TO RECORD THE DOCUMENT AS FOLLOWS:

Encroachment agreement document (includes one cross-reference)	\$25.00
Additional pages exceeding 8.5" x 14" within any document	\$ 5.00

Please note that as of January 1, 2006, a declaration of social security number redaction is required by the Recorder's Office to be included within all recorded documents. The statement is included below:

"I affirm, under the penalties of perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law."

(EXHIBIT "A", THE LEGAL DESCRIPTION, MUST BE ON A SEPARATE PAGE. EXHIBITS "B" AND "C" MAY BE DEPICTED ON ONE SHEET OF PAPER, NO LARGER THAN 8.5" X 14", IF ALL INFORMATION IS LEGIBLE. **THE MINIMUM FEE FOR RECORDING IS \$25.00.**)

4. THE COMPLETED DOCUMENT SHALL BE SUBMITTED TO THE VANDERBURGH COUNTY AUDITOR, RM 208 CIVIC CENTER, 1 NW MARTIN LUTHER KING, JR. BLVD, EVANSVILLE, INDIANA, 47708.
5. ANY MODIFICATION OF THE FORM OR THE SUBMITTAL MUST HAVE PRIOR APPROVAL OF THE VANDERBURGH COUNTY ATTORNEY.
6. IF THE APPLICANT PRODUCES AN ALTERNATE COPY OF THE AGREEMENT, IT MUST HAVE A **MINIMUM 2" MARGIN AT THE TOP OF THE FIRST PAGE** OR THE RECORDING FEE WILL BE INCREASED.

ADDITIONAL COPIES OF THESE FORMS MAY BE OBTAINED AT WWW.VANDERBURGHSURVEYOR.COM