

**ASSISTANT DIRECTOR/SENIOR PLANNER
EVANSVILLE-VANDERBURGH COUNTY AREA PLAN COMMISSION**

2023 SALARY RANGE

INITIATION \$58,985

SIX MONTHS \$64,779

POSITION GRADE

EXEC I

The Evansville-Vanderburgh County Area Plan Commission is currently taking applications for its Assistant Director/Senior Planner position in the Planning Department. The Area Plan Commission (APC) is the land use planning agency for the City and County, and primarily administers the Zoning and Subdivision Codes. This is a highly responsible position in a team-oriented and often fast-paced setting.

The successful candidate must learn to make practical application of the zoning and subdivision code regulations, must possess excellent written and verbal communication and organization skills, must be detail-oriented with exceptional computer skills, and have the ability to learn quickly, multi-task on work items, and correctly read maps. A valid driver's license is required.

The Assistant Director/Senior Planner for the Area Plan Commission is responsible for assisting the Executive Director with administering Department operations, supervising personnel, and enforcing federal law, Indiana planning and zoning laws, and local ordinances. In addition, serves as the primary planner for current and long-range planning activities of the Department such as comprehensive plan updates, sub-area plans, corridor studies, ordinance amendments, etc. A more detailed position description can be found at the Area Plan Commission website at www.evansvilleapc.com.

Current City employees please note: While the APC's Planning Department is an independent and non-political joint City-County department that is funded by both the City and the County, fiscal and personnel matters including payroll and benefits are administered by the County Auditor's office; therefore, all APC employees are technically County employees for those purposes, and City employee time accrued carries over for PERF retirement, but generally does not carry over into this position for vacation, sick or personal time.

Submit resume or application by April 5, 2024 to: Area Plan Commission, Room 312, Civic Center, Administration Building, 1 NW Martin Luther King Jr. Blvd, Evansville, IN 47708-1833; or by email at amspraggs@evansvilleapc.com. An Equal Opportunity Employer.