

POSITION DESCRIPTION
CITY OF EVANSVILLE, INDIANA

POSITION: Firefighter
DEPARTMENT: Evansville Fire Department

STATUS: Full-time / Merit FLSA STATUS:
DATE WRITTEN: Sept. 1992 DATE REVISED/REVIEWED: May 2024

Incumbent serves as Firefighter for Evansville Fire Department, responsible for properly maintaining fire station and equipment, and responding to alarms for the purpose for providing medical assistance, prevention and suppression of fires, and the protection of lives and property.

RESPONSIBILITY

Incumbent performs a wide variety of duties according to standard operating guidelines, policies and general orders of the Department to ensure the proper operation and maintenance of all Fire Department equipment and apparatus, making independent decisions and taking authoritative action in response to situational demands. Errors in decision making and / or work are generally prevented through procedural safeguards and Supervisory review, and undetected errors may result in substantial loss of proper and possible injury and / or loss of life to self, co-workers, and members of the general public.

Incumbent works with a formal schedule of maintenance duties and responds to alarms for the prevention and suppression of fire and the protection of lives and property. Incumbent defines priorities with supervisor, determining how to most effectively service the needs of the public. Work is reviewed by the Supervisor through direct observation and at the completion of specific duties for compliance with generally accepted Departmental guidelines, policies and general orders.

PERSONAL WORK RELATIONSHIPS

Incumbent maintains frequent communication with Fire Department Superiors and co-workers, law enforcement agencies, utility companies, ambulance services, and the general public for the purpose of responding to alarms for the prevention and suppression of fires, and the protection of lives and property.

Supervision follows a clearly defined chain of command.

PHYSICAL EFFORT AND WORK RELATIONSHIPS

Incumbent performs duties in both a fire station and at emergency scenes and is frequently exposed to hazardous conditions normally associated with firefighting including exposure to smoke, carcinogenic and noxious gases and fumes, infectious diseases, extreme heat and cold, and dangerous heights. Physical effort may be exerted for extended periods of time in varying weather conditions and under conditions of personal danger and danger to others.

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The following essential job functions comprise a summary of job duties, requirements, and responsibilities contained in the job description prepares for this position. The job description will serve as the primary document in the selection and hiring process; and constitutes the context for incumbent job performance and evaluation.

ESSENTIAL FUNCTIONS

Supervision follows a clearly defined chain of command

- Responds to alarms, rides on and / or drives appropriate vehicle to the emergency or fire scene.
- Assists with securing appropriate equipment to combat the fire, carrying required equipment and tools to the fire site.
- Climbs ladders, crawls and walks on roofs and floors, and uses equipment to open holes and windows to supply adequate ventilation.
- Suppresses fire by focusing streams of water and / or chemicals toward the fire, moves into fire areas.
- Performs searches for and rescues victims from dangerous situations, carries victims to safety.
- Maintains communication with Firefighters and other emergency personnel involved in an emergency situation to provide and / or receive pertinent information.
- Performs salvage and overhaul, including removing objects from building, covering objects with protective covers, and monitoring fire site for possible reoccurrence.
- Maintains the fire station and equipment including cleaning designated station areas, cleaning and inspecting equipment, waxing floors, cutting grass, and performing minor preventative maintenance on equipment, as needed.
- Maintains personal firefighting equipment, ensuring proper working order.
- Provides public relations presentations and fire station tours for local schools and civic organizations.
- Participate in classroom and in station training as required.
- Performs related duties as assigned.

REQUIREMENTS

- Ability to be certified as Indiana Firefighter I & II (or equivalent), Indiana EMS First Responder, if hired before July 1, 2009, Indiana EMT if hired on or after July 1, 2009, and CPR and maintain said certifications.
- Ability to be certified as Hazmat Awareness and Operations Level, per OSHA 29 CFR 1910.120.
- Ability to effectively complete the required training as mandated by the State and Department.
- Knowledge of and ability to make practical application of customary practices, guidelines, policies and general orders of the department.
- Knowledge of fire suppression techniques and equipment, and procedures for rescue and salvage.
- Knowledge of and ability to properly use all required equipment, including personal protective equipment, self-contained breathing apparatus, generators, positive pressure fans, chain saw, roof saw, ladders, hoses and related firefighting and medical equipment.

- Ability to perform necessary duties and take appropriate actions in an emergency situation despite the stress of possible personal injuries, life and death situations, extreme heat and cold, and poor visibility due to smoke.
- Ability to effectively communicate in person, by radio, and by telephone in emergency situations, and ability to speak clearly and distinctly and to hear and be heard and understood.
- Ability to attain knowledge of service area geography, including city layout, street names and locations, and the hydrant location system.
- Ability to climb ladders, crawl in cramped spaces, and perform firefighting duties at considerable heights.
- Periodically must attend prescribed in-service and / or training programs for certification / re-certification in specialized firefighting such as hazardous materials, as assigned or required.
- Ability to communicate with the public, other officials and agencies in a courteous and tactful manner.
- Ability to respond to emergency calls from off-duty status as required.
- Must obtain and keep current a valid Indiana, Illinois, or Kentucky Driver's License and legally operate assigned motor vehicle in a safe manner.
- Maintains the appearance and serviceability of assigned vehicle and all issued uniforms and/or required equipment and supplies.
- Ability to meet all departmental hiring and retention requirements, including not posing a direct threat to the health and safety of other individuals in the workplace.
- Ability to maintain good physical condition with ability to effectively perform all essential duties of the position, including, but not limited to, lifting and carrying other person, heavy equipment, and fire hoses, climbing ladders, crawling through confined spaces and running short distances while wearing cumbersome protective equipment.

LICENSE / CERTIFICATION NEEDED

Ability to be certified as Indiana Firefighter I & II (or equivalent), Indiana EMS First Responder, if hired before July 1, 2009, Indiana EMT if hired on or after July 1, 2009, CPR certification and maintain said certifications as mandated by the State and Department. All members hired after July 31, 2009, shall be required to obtain their EMT certification and maintain the certification throughout their career on the department

In addition, ability to complete incident command school as required State and Department.

Possess a valid driver's license from any state prior to appointment.