

**VERIFIED AUTHORIZATION BY PARTNERSHIP  
DESIGNATING FULL-TIME EMPLOYEE TO APPEAR IN COURT  
AND CERTIFICATE OF COMPLIANCE WITH INDIANA SMALL CLAIMS RULE 8**

\_\_\_\_\_  
Name of Partnership

\_\_\_\_\_  
Name of Managing Partner

The above-named partnership, by its managing partner, does hereby certify to the Court the following:

1. The partnership agrees and understands that Indiana Small Claims Rule allows a partnership to designate a full-time employee of the partnership to appear in court to present and defend claims on behalf of the partnership without legal counsel so long as the claims do not exceed Ten Thousand Dollars (\$10,000.00).

2. The partnership anticipates having or does have matters which are the subject of litigation in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana.

3. The partnership hereby designates and authorizes \_\_\_\_\_,  
a full-time employee, to appear on its behalf in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana.

4. The partnership understands and agrees that it shall be bound by any and all agreements relating to the small claims proceeding entered into by the designated employee and shall further be liable for any and all assessments and costs, including those assessed by reason of contempt, levied by the Court against the partnership or designated employee.

5. The partnership expressly waives any claim for damages in excess of Ten Thousand Dollars associated with the facts and circumstances alleged in the notice of claim.

6. This authorization shall remain in effect unless and until it is rescinded in writing.

I hereby swear or affirm under the penalties for perjury that the statements contained herein are true and accurate.

DATED: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**AFFIDAVIT OF FULL-TIME EMPLOYEE DESIGNATED  
TO APPEAR IN COURT UNDER SMALL CLAIMS RULE 8**

The undersigned affirms under penalty of perjury that he or she is not suspended or disbarred from the practice of law in the State of Indiana or any other jurisdiction and is a full-time employee of the above-named partnership for which he or she has been designated to appear in the Vanderburgh Superior Court, Small Claims Division, in Evansville, Indiana, in proceedings as set forth hereinabove.

DATED: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

I/We hereby certify that the foregoing document complies with the requirements of Indiana Trial Rule 5(G) with regard to information excluded from public record under Indiana Access to Court Records Rule 5.

Signature: \_\_\_\_\_